

Santa Rosa Junior College

Program Resource Planning Process

Art 2014

1.1a Mission

The mission of the Art Department is to provide a foundation of introductory and intermediate level courses in art history and studio art to enable students to pursue their educational and artistic goals. Our primary intention is to create an environment in which critical thinking, problem solving, creative expression and the development of visual literacy can thrive.

Most courses in the Art Department fulfill requirements for General Education, the Associate's Degree, majors or preparation for transfer to a four-year college or university. In addition, students who satisfy the requirements for majors or transfer will have completed core art and art history classes and possess the necessary skills to perform a variety of entry-level jobs. The Art Department encourages students to explore a range of disciplines from the various areas of the department: art history, ceramics, design, drawing, painting, photography, printmaking and sculpture.

1.1b Mission Alignment

Our program is core to the District mission and initiatives by:

- Offering over 40 academic Art Studio and Art History courses to 4,389 students in 2012-13 (almost 700 FTES in a year).
- Helping students meet educational needs such as GE, AA degrees, majors, and transfer. Specific lower division courses which fulfill General Education requirements and support transfer to four-year institutions are: Art 1.1, 1.2, 2.1, 2.2, 2.3, 3, 4, and 7A. Other essential courses that are transferable to both the UC and CSU include: Art 7B, 12, 13, 14ABC, 19, 21, 22, 23, 24, 27AB, 28ABC, 31ABCD, 33ABC, and 34AB. Specific art courses are also part of the Humanities and Fine Arts Major. Art 59, 62, 75, and 82 fulfill transfer requirements to the CSU system.
- Serving students in vocational education to support economic development and job growth. Essential courses include Art 59 - Photojournalism, Art 27A - Silkscreen, and Art 53 - Exhibition Design. Additionally, Art history and core studio art courses are either required or listed as electives for majors and certificates in the following academic and vocational areas: Graphic Design, Digital Media, Interior Design, Environmental Horticulture – Garden Design, Fashion Apparel - Design and Production, Floristry, and Theatre Arts – Costuming and Makeup.
- Serving students in the basic skills of Math and English. Students practice arithmetic skills (measurement, ratios and percentages) in the study of

perspective in Art 7A, Art 7B, Photography and in Figure Drawing. Students write analytical essays in Art History courses.

- Promoting student and academic support services to improve student success and retention. Most art instructors meet individually with every student to review the student portfolio at mid-term grading to ensure student retention and success.
- Maintaining transfer agreements with UC/CSU systems.
- Establishing Transfer Model Curriculum for both Art Studio and Art History
- Developing Petaluma campus programs.
- Contributing to the cultural life of the community by presenting 3 major exhibitions in the Art Gallery, providing online access to exhibitions, a series of guest speakers in conjunction with the Arts and Lectures Committee, and increased campus-wide student participation in the arts.
- Providing a richer art experience for students in the SRJC Gallery and in the process, increasing revenue to the college by the addition of its DHR requirement for all students in core art classes.
- Promoting awareness of and maintaining sensitivity to ethnic, cultural and gender diversity within faculty, staff, students, and course offerings.

The Agrella Art Gallery exhibitions for the 2012-13 year focused on cultural diversity with an exhibition of Japanese ceramics and Mexican-American paintings. This brought students into the gallery from many different disciplines. The spring semester saw a collaboration between the ESL students who were assigned to write analyses of the faculty art show.

1.1c Description

The Art Department serves the District by:

- Maintaining 696.47 FTES per year, 580.9 of these are in Santa Rosa, 115.47 in Petaluma.
- Serving 4,577 students between the Summer of 2012 and the Spring of 2013. The largest numbers were in Santa Rosa. The average number of students served from Fall 2012 to Spring 2013 is 1,833 students per semester on the Santa Rosa campus and 362 students on the Petaluma campus.
- Developing SLO assessments.

The Art Department provides students with:

- Over 40 courses.
- UC/CSU transferable courses.
- 2 majors (Art and Art History)
- Skills for vocational areas (Photography, Photojournalism, Digital Imaging, Exhibition Design/Management, Ceramics, Art and Design.)
- A visiting artist workshop each semester in Ceramics.
- 20 Art Department scholarship awards.
- 4 Art Gallery exhibitions presented to the District, students, faculty, staff and the community.

1.1d Hours of Office Operation and Service by Location

Santa Rosa:

- 8:00 AM - 5:00 PM, Monday - Friday
- 8 full-time and 35 adjunct faculty members
- 1 full-time administrative assistant
- 3 permanent lab assistants - 20 to 30 hours/week
- 5 part-time students (1-office, 2-Sculpture lab, 1-Ceramics, 1-Photography)
- 15-20 STNCs - Figure Drawing models

Petaluma:

- 9:00 AM - 10:00 PM, Monday - Friday, general office
- No full-time faculty members based in Petaluma
- 15-20 STNCs - Figure Drawing models (managed by Santa Rosa staff)

Online courses

- Three courses per semester, 4 courses in summer, offered by one full-time faculty member and 2 adjuncts.
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1.2 Program/Unit Context and Environmental Scan

- The Art Department has completed work on the Transfer Model Curriculum for both Studio and Art History. The TMCs have been approved by the State Chancellor's Office . This enables students who complete the TMCs at SRJC to receive priority when applying to the CSU system.
- An Arts Foundation has been established to focus on collaboration and fund-raising for the fine arts, music and theater departments, creating links to the community and other external resources.
- The Art Gallery hosts a variety of cutting edge exhibits which are open to the public. The upcoming, next exhibit focuses on the intersection between art and science.
- Continuing cuts and the need to rotate courses, which have traditionally been offered every semester, have impacted some of the certificate programs. The need for and viability of these certificates has been evaluated under Policy 3.6 resulting in the Art Department eliminating all but one of its certificates. The Photography certificate is still being considered for revitalization.
- The Art Department is committed to serving our diverse community while providing excellent academic offerings. Recently, the department hosted and presented the work of Hispanic/Latino and Asian artists.
- The Art Department faculty is ready to respond to the technological changes taking place in the artworld by incorporating digital technologies into the

curriculum. The skills of digital painting, digital illustration and digital printing techniques will allow the art department to cross over into CTE territory and will make our graduates employable.

- It is also noteworthy that the art department is a low cost, high efficiency department at the college.
- Most of the students are taking the art classes to satisfy general education, transfer requirements, but between 2010/11 through 2013/14 the department also awarded 88 degrees.

2.1a Budget Needs

- The Art Department has a budget of \$1,784,824 for all locations. The District total is \$109,755,801. The percentage of District total is 1.63%. The decrease in the Art Department's total budget is 7%
- The Art Department has experienced cuts to payroll, to the schedule of courses, to adjunct loads, and to the supply budget. The following list highlights these losses:
 - Loss of certificates.
 - No replacement for two Anchor/full-time faculty positions in Santa Rosa, including: Design/Graphic Design, Sculpture/3D Design,
 - Cuts to Art Gallery Director release time: from 20% to 10% to 0, and back to 10%. Historically, this position carried a load of 20%.
 - No permanent replacement for the Art Gallery Exhibition Specialist position. DHR gallery sitters have been the only way in which the Art Department can staff the Art Gallery desk.
 - Cuts to the Art Gallery's operating budget: The current operating budget for the Gallery is \$11,365.
 - Cuts to Art Department Chair release time, as a result of schedule reductions.
 - Cuts to the 4390 general supply budget from \$27,000 (in 1997) to \$17,412 in 2012-2013.
 - Despite the decrease in the 4390 supply budget, the Art Department effectively manages the reduced budget without overdrafts. However, the budget for equipment repair needs additional funding. The Art Department has many kinds of equipment and tools that need to be maintained for safe usage in Ceramics, Sculpture, Printmaking and in the Photography area.
 - The Art Gallery needs additional funds for staff to work in the gallery, handling and shipping art works, postage for mailing announcements, money to print brochures, and funding for basic supplies (paint, pedestals, labels, etc.).

2.1b Budget Requests

Rank	RS	ACTV	Object	Location	SP	M	Amount	Brief Rationale
0001	72	6141	4390	Santa Rosa	02	01	\$20,000.00	The additional funding contributes to maintaining higher quality exhibitions and cultural services for the community in an exhibition space that is almost double the size of the former gallery. The current budget is \$11,365. Until 2013-2014, The Art Department revised curriculum and added DHR to core art classes. It was supposed to generate FTES apportionment for the college but the gallery saw very little of an increase in funds. DHR was discontinued as of Spring 2014 by Administration and is not expected to be reinstated.
0002	72	1002	5659	ALL	01	01	\$4,000.00	Necessary to maintain equipment/tools so they are safe and functional. The Art Department has many kinds of equipment and tools that must be maintained for safety and proper performance. The program areas using this budget primarily are: Photography, Sculpture, Printmaking and Ceramics. In these areas, repairing/maintaining equipment is necessary for cost-effective operations. This amount is in addition to current funding.

2.2a Current Classified Positions

Position	Hr/Wk	Mo/Yr	Job Duties
Administrative Assistant III	40	12	Administrative Assistant for the Art Department. Assists Department Chair, 42 faculty members and 5 classified employees. Supervises 5 student workers. Manages approximately 40 budgets for the various disciplines within the department. Inputs and tracks +/- 120 purchase requisitions per year. Monitors enrollment for 4391 lab fee allotments. Tracks attendance and payroll changes of all staff. Schedules 17 art models in studio classes on two campuses. Supervises 2 student employees for locker clean-out/distribution of 450 lockers during a three-week period each semester. Oversees class schedule. Inputs curriculum changes. Coordinates routine facility maintenance issues. Takes minutes for all departmental and Art Gallery operational meetings.
Photo Lab Technician	30	11	Organizes and maintains the photo lab according to health and safety standards and keeps chemical inventories. Maintains camera and studio equipment in working order. Assists slide library assistant with scanning and photographing of teaching materials. Mixes chemistry and safely disposes of exhausted or outdated chemistry in accordance with legal regulations. Assists faculty with equipment and studio set-up. Completes "dummy purchase orders" for AAIII's purchase requisitions. Assists students when needed. Performs additional lab clean-up during winter and spring break. Due to summer class cancellations, 180 hours have been re-assigned to the Theater Arts Department.
Ceramics Lab Assistant	19	10	Organizes ceramics lab: maintains inventories of ceramics lab, chemicals and equipment. Manages approximately 7 tons of clay and fires 3,000 pieces of students' work during the semester. Mixes and maintains 20-30 different glazes available for students. When needed, assists students loading and unloading kiln, recycles clay, and assists with a major studio clean-up at the end of every semester.
Image Technician	19	10	Organizes slide library, creates and maintains digital

			and slide images archive. Digitizes over 40,000 slide images for storage in computer data base. Assists and trains faculty with image manipulation, new technology and software. Develops workshops for presentations and system upgrades. Troubleshoots equipment malfunctions and schedules maintenance with Media Services. Oversees upgrades in Art History area and develops budget. Completes "dummy purchase orders" for AAIH's purchase requisitions. Researches databases and new sources of images.
Printmaking Lab Technician	19	10	Organizes printmaking lab: maintains printing studio and equipment for etching and silkscreen courses. Assists students. Completes "dummy purchase orders" for AAIH's purchase requisitions. Performs lab clean-up during semester breaks 2 times per year.

2.2b Current Management/Confidential Positions

Position	Hr/Wk	Mo/Yr	Job Duties
Department Chair	19.6	12	Supervises and plans departmental activities. Schedules and staffs classes on multiple campuses. Oversees budget operations. Evaluates personnel. Supervises AAIH. Works with departmental and campus committees. Reviews curriculum. Acts as liaison with administrators. Creates/reviews the PRPP. Plans and organizes departmental meetings. Attends all Art Gallery operational and steering committees. With Dean, develops and manages DHR component for generation of Art Gallery funding. Oversees all repairs and upgrades to the facility. Responsible for safety issues of facility.

2.2c Current STNC/Student Worker Positions

Position	Hr/Wk	Mo/Yr	Job Duties
STNC models for Life Drawing	25	12	Pool of 15-20 STNCs for modeling in 3-hour or 4-hour time periods for Figure Drawing, Painting and Drawing, and Sculpture classes on the Santa Rosa and Petaluma campuses.
Student assistant: art office	20	12	Assist Chair, instructors, AAIH and students in the department's office. Distribute mail. Type and file non-secure documents. Make photocopies. Update sign-up sheets. Organize and clean prop rooms. Post flyers on bulletin boards. Assist with locker clean-up and distribution.
Student worker: photo lab	6	8	Photo lab assistant during night classes.
Student assistant, ceramics lab	6	10	General clean-up, recycles materials, assists instructor as needed
STNCs x 2, sculpture lab	26	10	Oversee safety of Sculpture and 3D lab, including: monitoring checking out of tools, providing safety instructions on each tool to students, managing storage of tools in classroom and lab, monitor activities in Sculpture patio, cleaning of classroom daily, attending safety workshops as needed, maintaining and improving all facility matters. Weekly hours are shared between each of 2 lab assistants. Funding for these STNC positions was authorized only until the end of Spring 2014. The Department requests an extension of this funding for Fall 2014.
Sculpture + 3D classroom assistant	12	10	Takes attendance for instructor, assists students with classroom projects, ensures safety in classroom.

2.2d Adequacy and Effectiveness of Staffing

- The Art Department has an FTEF of 21.8594, which represents 3.4% percent of the District total.

The Art Gallery Exhibition Specialist position is for 169.5 hours for four gallery shows over the course of one fiscal year. The Exhibition Specialist manages the gallery budget, installs exhibition, constructs the necessary furniture for exhibitions, and oversees insurance and handling and shipping the art work.

The Art Gallery Specialist, Santa Rosa

- The Art Gallery Specialist assists in the organizing of Art Gallery exhibits and coordinates the installation of exhibitions and maintenance of the District's continually changing art gallery shows. The Art Gallery Specialist designs, builds, and maintains special exhibit display systems and case goods; designs and maintains art gallery shop space and equipment; hires and trains student employees to handle valuable, delicate, and/or very heavy artwork; coordinates tours and lectures for various groups; and trains students and guest curators on the use of state-of-the-art gallery technology.
- KEY DUTIES AND RESPONSIBILITIES are interpreted as being descriptive and non-restrictive in nature. These duties include:
 - The installation and display of related artwork and sculptures; hangs and assembles paintings and other artwork; monitors exhibits checklist; produces labels; designs and constructs museum quality display systems, cabinetry and case goods as needed for exhibitions; designs, maintains, modifies and assembles special exhibition lighting systems; arranges and secures display cases and stands for artifacts and sculptures. Acts as a liaison with curators, artists, and vendors to acquire museum or gallery collections; ensures return of museum or gallery collections; drives district vehicles and rental trucks to procure works of art for exhibitions from throughout the state of California. Accepts delivery of collections to museum or gallery; prepares paperwork and photographs necessary for appraisal and insurance purposes. Schedules events, tours, viewings and lectures for classes and special guests to museum or gallery, gallery premises and collections; observes procedures to protect collections from damage, theft, or accidents; secures insurance for high value artworks and maintains records of museum or gallery attendance. Under the supervision of the Gallery Director, monitors and maintains museum or gallery budget within established guidelines; prepares, processes, and approves purchase and supply orders and service requests; maintains accurate catalog and inventory of collections, equipment and supplies. Contributes to the implementation of graphic design and layout of publications, posters, brochures or website promoting gallery exhibits and special events, and trains student assistants in the Art Gallery's best practices.
 - Works with gallery committees, art department faculty, deans, and community members to develop effective exhibition schedules.
 - Works with Media Services to maintain gallery media equipment, print large format graphics, and to digitally record lectures.
 - Supervises student assistants and short-term, non-continuing employees.

- An STNC is partially filling this position for Spring 2014. The STNC is working reduced hours from the normal hours required for the position. However, the funding for this position was supplied by the Dean from her discretionary budget. Funding for this position and for gallery sitters will need to be determined for the 2014-2015 year. The Gallery's Exhibition Specialist estimates needing 700 hours per year to keep the gallery open and to set up 3-4 exhibitions a year.

Sculpture Lab Technician, Santa Rosa

- The Art Department does not have a full-time instructor in the Sculpture/3D area to supervise/maintain facilities and equipment. The heavy equipment in the sculpture shop requires consistent routine maintenance and repair by someone trained to use the machinery. This should be a permanent classified staff position, as the job requires specialization.
- The equipment requires training for use and this cannot be done when the instructor has students in both the studio and the shop behind. Lab technicians can assist in both student supervision in the shop and in the classroom when the instructor needs to be present in the shop with the student.
- Lab assistants will allow the instructor to focus on teaching, while providing support for training on the equipment. Other disciplines in the department have full-time faculty as Heads of Area (printmaking, ceramics and photography), along with lab assistants to insure the smooth running of the classes.
- The Art Department has 5 classified staff members and employs 15-20 STNC ART models for drawing classes.
- The hours for the Ceramics Lab Assistant needs to increase from 19 to 24 hours per week and the job title needs to be changed from Lab Assistant to Ceramics Technician. This position is the demanding job of kiln firing, mixing glazes and maintaining equipment.
- Increased reassigned time of Gallery Director is needed. The Gallery Director works with individual curators and organizes four exhibitions per year.

2.2e Classified, STNC, Management Staffing Requests

Rank	RS	ACTV	Location	SP	M	Current Title	Proposed Title	Hrly	Type	Salary Increase	Benefits Increase	Total Increase
0001	72	1002	Santa Rosa	04	07	Sculpture Lab Assistant - STNC	Sculpture Lab Technician	\$26.00	Classified	\$8,500.00	\$0.00	\$8,500.00
0002	72	1002	Santa Rosa	01	01	Gallery Exhibits Specialist	Gallery Exhibit Specialist	\$26.00	Classified	\$20,000.00	\$8,000.00	\$28,000.00
0003	72	1002	Santa Rosa	05	07		Art Gallery Receptionist	\$10.03	Student	\$6,720.00	\$0.00	\$6,720.00

2.3a Current Contract Faculty Positions

Position	Description
Art History instructors x 2	Anchor for Art History major: TWO ANCHORS: generalists
Painting/Drawing instructors x 2	Anchor for Painting/Drawing area: TWO ANCHORS
Photography instructor	Anchor for Photography area. This faculty member is also Art Gallery Director at 10% release time.
Ceramics instructor	Anchor for Ceramics area
Printmaking instructor	Anchor for Printmaking area. This instructor is retiring during the Summer of 2015.
Art Foundation instructor	Anchor for 2D Design and Color area
Printmaking instructor	Anchor for Printmaking area. This instructor is retiring during the Summer of 2015. A new full time position digital art/printmaking was approved for the department in 2014.

2.3b Full-Time and Part-Time Ratios

Discipline	FTEF Reg	% Reg Load	FTEF Adj	% Adj Load	Description
Art	9.3000	37.0000	15.5000	62.0000	Beginning in 2006, the Art Department FTEF regular load decreased due to faculty retirements. In 2008, another full-time faculty member retired. The Department does not have replacement positions for either. As of 2008, FTEF regular load decreased 4-5 %. (The ratio is about 30 :70). The Art Department has considerably fewer full-time faculty than is typical in the District. With the upcoming (Summer 2015) retirement of full time faculty in the printmaking area the department ratio will fall below 30. The ratio is not fully descriptive of the art department needs however. There are several discipline areas that require unique skill sets and have no anchor faculty. The department fills in with adjuncts as best as possible, but adjuncts are not creating new curriculum, supervise facilities, advise students or do evaluations. The need for additional full time faculty is dire.
Art 2008	6.8800	27.0000	18.2900	72.0000	
Art 2009	8.4100	36.0000	13.9700	60.0000	
Art 2011	7.8600	35.0000	20.0100	65.0000	A full time faculty at Petaluma retired February 2011. The data reflects this faculty retirement.
Art 2012	7.6700	40.0000	10.8800	60.0000	Of the 79 classes offered in the Art Department in Spring 2013, 32 are being taught by regular faculty, 47 by adjuncts.
Art 2013	7.1400	34.0000	12.2900	66.0000	Of the 61 courses being taught in Santa Rosa, 23 are taught by regular faculty and 38 courses taught by adjunct faculty. This places a heavy burden on FT faculty in trying to assess SLOs for classes they are not even teaching.

2.3c Faculty Within Retirement Range

Of our 8 regular faculty members, 6 are already eligible for retirement. In the next two years, 2 members are likely to retire. They are anchors for their particular studio areas.

2.3d Analysis of Faculty Staffing Needs and Rationale to Support Requests

From 2006 to 2013, the Art Department lost 3 full-time faculty positions. (Overall, the Department has lost approximately 27% of its full-time faculty.) In Spring of 2013, regular faculty members are teaching 33% of the art history and 39% of the studio art course sections. The retired faculty anchored three areas: 1) Digital Design and Digital Photography with a computer lab, 2) Sculpture/3-D Design with a sculpture workshop (including power equipment and hand tools, a large studio, storage and an outdoor workplace), These are areas for which adjunct faculty are difficult to recruit and retain. The department will lose the anchor printmaking faculty to retirement during the Summer of 2015.

Digital Arts/Printmaking

This position will serve as an anchor faculty several ways. This individual will have a background in both digital arts and traditional printmaking in order to build on the legacy of the retiring (Summer 2015) printmaking faculty member, and start incorporating digital technology into the art program. The faculty of the art department are doing an excellent job of providing traditional art training for our students. However, technology is becoming very much part of contemporary art training from digital painting, digital image manipulation and printing techniques to 3D printing.

It is in our interest as an institution to provide industry responsive, contemporary arts education for our students. Plans for the future include the design and development of a Digital Illustration program which will include the incorporation of technical, medical illustration and cartooning courses. This program will require a new digital arts/printmaking faculty position to provide leadership in both new curriculum development and the incorporation of digital elements into many existing courses.

This position has been approved by the college administration at the end of 2014.

3D/Sculpture Faculty, Santa Rosa

Since the FT faculty member of this area retired, two adjunct instructors have been managing an entire discipline. Additionally, we have safety considerations in the shop area due to the type of equipment it houses, including: table saw, band saw, drill press, belt sander and circular sander. Hand tools include: blow torches, electric drills, a guillotine-style paper cutter and utility knives. Since there is no one in the discipline to oversee the facility, this places a burden on the rest of the faculty and exposes the entire department to increased liability. This instructor would be expected to teach the following courses: Art 5, Art 33 AB, and Art 75. Materials used in the Sculpture and 3D area include: wood, metal,

fiberglass, latex molds, resin, bronzing dust, and other various casting materials. Life drawing models may be employed for sculpture projects. Metalsmithing may be added into the curriculum for 3D as well as Sculpture, depending upon future resources.

Digital Design and Digital Photography Faculty, Santa Rosa

The Art Department is restricted in the opportunity to increase student enrollment in the digital photo/design area due to the loss of FT faculty in the design area. We have a consistent number of students working towards a Photography certificate. We are working toward a certificate in Applied Photography geared for students who want to work in a commercial setting. We will become more involved with the Digital Media Design program. This requires more course offerings and a full-time faculty member assigned specifically to take on the expectations for new curriculum and new equipment.

Photography certificates have been popular with art students yet it is high time to add a Needed applied/digital certificate under the strategy of "Doing What Matters for Jobs and the Economy" to accommodate industry needs in applied/digital photo. The College's location in Sonoma County, a tourist and event destination, offers a unique opportunity to train students for the changing demand in digital photography /media and how to get started in the photographic marketplace.

We value the opportunity of working together with other programs and departments. Some of the obvious are Journalism, Media Studies, and especially the interdisciplinary, multi-campus Digital Media program.

These goals of interdepartmental collaboration, program planning expansion, and long-term curricular, as well as for supervision of the equipment and software, are only possible with a commitment of resources and will require that these duties will be in the hands of a full-time anchor faculty. This would allow us to develop more current and up-to-date curricula, some of which will be able to use the first-class studio facility in the Santa Rosa Campus Doyle Library.

2.3e Faculty Staffing Requests

Rank	RS	ACTV	Location	SP	M	Discipline	SLO Assessment Rationale
0001	72	1002	Santa Rosa	01	01	Digital Art/Printmaking	The anchor faculty for printmaking is retiring effective Summer 2015. Building on his legacy and the excellent traditional art basics the department provides, it is time to update the curriculum and incorporate digital arts skills into our offerings. In the future we see a Digital Illustration program that will incorporate some technical and medical illustration also to make our students highly employable.
0002	72	1002	Petaluma	01	01	Art	There is no FT art faculty anchor in Petaluma to oversee the studios.
0002	72	1002	Santa Rosa	01	01	Sculpture and 3D Instructor/Drawing & Composition	There is no FT anchor in Santa Rosa, thus we are unable to assess courses unless we rely on adjunct instructors to donate their time. This is not a contractual duty and funds to compensate adjunct instructors for this work have been denied.
0003	72	6141	Santa Rosa	02	06	Gallery Director: increase assigned time to 20%	Through exposure to various forms of art, our students develop a broader vision and become more globally aware. Without the gallery, many of our students will never have this experience. Student feedback has shown this to be a very popular program.
0004	72	1002	Santa Rosa	01	01	Digital Photo/Digital Design Instructor	Digital photography courses are popular with students and have a high student success rate. The intended revitalization of the Photography certificate will offer students greater opportunity to apply their skills in the marketplace.

2.4b Rational for Instructional and Non-Instructional Equipment, Technology, and Software

- Digitize Art History image collection for use by Art History classes, as well as art studio classes. Needs Terabyte hard drives, a Database, and increased server space. More than half of the permanent collection has been digitized along with instructors' personal collections used for lecture, and many additional images from multiple sources. The current system of using multiple portable hard drives is inadequate. Our current storage devices are overloaded and beginning to fail. Although more hard drive space was acquired in summer 2012, we need a database for storing images with pertinent data.
- The Sculpture area needs to be updated and additional equipment needs to be procured to enhance the Sculpture/3D program.
- The Silkscreen class (Art 27AB) needs a new single-screen exposing unit. This unit increases student efficiency in completing class assignments. Also, a new power washer is needed to reclaim screens. The current model is outdated and requires replacement.
- The Painting area needs additional durable drawing horses. These must be constructed by carpenters to our specifications since commercial products are inferior and do not meet safety criteria.
- Thirty sculpting stands for Sculpture/3D lab projects.

2.4c Instructional Equipment Requests

Rank	RS	ACTV	Location	SP	M	Item Description	Qty	Cost Each	Total Cost	Requestor	Room/Space	Contact
0001	72	1002	Santa Rosa	05	07	Peter pugger - clay recycler	1	\$5,480.00	\$5,480.00	Alison Hinnenberg	718	Hiroshi Fuchigami
0002	72	1002	Santa Rosa	04	01	Silk Screen power washer	1	\$1,954.00	\$1,954.00	Alison Hinnenberg	780	Kevin Fletcher
0003	72	1002	Santa Rosa	06	07	Paint thinner cans with lids for paint disposal	25	\$25.00	\$625.00	Alison Hinnenberg	714	Jason Escher/Deborah Kirklin
0004	72	1002	Santa Rosa	01	01	Hand tools set, safety equipment for Sculpture, 3D	1	\$1,800.00	\$1,800.00	Alison Hinnenberg	760	Michael McGinnis
0005	72	1002	Santa Rosa	02	01	Sculpting stands	30	\$95.00	\$2,850.00	Alison Hinnenberg	760	Michael McGinnis
0006	72	1002	Santa Rosa	04	07	Drawing Horses (see 2.5a, carpentry to construct)	6	\$150.00	\$900.00	Alison Hinnenberg	714 740	Deborah Kirklin
0007	72	1002	Santa Rosa	02	06	Nikon super cool scan 5000 (for slide scanning)	1	\$2,500.00	\$2,500.00	Alison Hinnenberg	710 and Computing Services	Kris Branscomb
0008	72	1002	Santa Rosa	02	01	Pro-Light 1 screen-exposing unit with crating, leg	1	\$2,800.00	\$2,800.00	Alison Hinnenberg	780	Kevin Fletcher
0009	72	1002	Santa Rosa	02	01	115v resistance/spot welder for mild steel	1	\$500.00	\$500.00	Alison Hinnenberg	760	Michael McGinnis

2.4d Non-Instructional Equipment and Technology Requests

Rank	RS	ACTV	Location	SP	M	Item Description	Qty	Cost Each	Total Cost	Requestor	Room/Space	Contact
0001	72	1002	Santa Rosa	06	07	Specialized locks for sculpture equipment	6	\$200.00	\$1,200.00	Michael McGinnis	Analy 760	Alison Hinnenberg

2.4e Safety, Utility, and ADA Impacts

- Specialized locks for all heavy equipment in the Sculpture shop are necessary to maintain safety of area.
- Drawing horses are being constructed as time and resources allow. These are gradually being replaced - for safety, and to provide good equipment for students who cannot stand at easels (due to shoulder, back or leg injuries). Commercial products are either inferior or too unwieldy for students to move them easily around the lab.
- Replace broken hand tools and repair large woodworking tools in the Sculpture/3D lab. Students are unable to use the equipment for projects and there is a safety concern having large tools with broken parts.
- Although Analy Hall has a fire alarm, it is not directly connected to District Police or the Fire Department. In the event of an emergency, it is critical that a phone call be placed to District Police. The alarm will sound in the building, only.
- The major safety issue continues to be an absence of personnel. Please see the sections on faculty and classified staffing.

2.5a Minor Facilities Requests

Rank	RS	ACTV	Location	SP	M	Time Frame	Building	Room Number	Est. Cost	Description
0001	72	1002	Santa Rosa	04	07	Urgent	Analy Hall	718	\$0.00	Improve drainage system for Ceramics studio. Drain pipe and clay-catch filter sizes are not properly configured. Problem is increasing with time.
0002	72	1002	Santa Rosa	01	07	Urgent	Analy Hall	714/740	\$600.00	Carpentry needed to construct 6 new wood drawing horses like those in the painting studio (room 714).
0003	72	1002	Santa Rosa	04	07	Urgent	Analy Hall	712	\$500.00	Black-out window covering for the west-facing window above the sink in the Painting prep room 712.
0004	72	1002	Santa Rosa	04	07	Urgent	Analy Hall	760	\$2,200.00	Waterproof exterior storage for plaster. Must include condensation prevention, such as insulation.
0005	72	1002	Santa Rosa	04	06	1 Year	Analy Hall	750A	\$0.00	Door in exterior wall leading from hall into the back part of room 750. At present this room can only be accessed from the classroom, which prevents anyone entering while a class is in session. This room could become another teaching space with adequate access.

2.5b Analysis of Existing Facilities

- The Art Department's facilities are accessible to disabled student and staff as appropriate.
- The Art Department needs additional studio space and tables for art foundation and painting and drawing classes.

3.1 Diversify Funding - Grants/Contracts

Currently, the Art Department is seeking funding for the operation of the Agrella Art Gallery now that DHR funding has ceased.

3.2 Cultural Competency

The Art Department uses a variety of job listing resources (website, local papers, artist community, national organizations) to advertise job announcements. We make sure to include diversity statements as part of all job applications and follow up in all interviews.

The department promotes sensitivity to diversity by reviewing instructional methods and course offerings to ensure relevancy to our student population in this global society.

By presenting enriching Art Gallery Exhibitions to our students, staff and community members, the Art Department contributes to the cultural life of our community.

3.3 Professional Development

The Art Department encourages participation in and provides release time to classified staff and faculty for professional development, as requested. The Chair has notified staff of upcoming professional development activities for both faculty and classified staff as opportunities become available.

During the course of 2014-2015 and 2015-2016 fiscal years, three regular instructors will be on sabbatical leave. This allows our instructors to refresh and refine their professional skills often in an international environment.

All staff is encouraged to attend workshops involving: meeting the needs of DRD students, safety, technological upgrades (for example, computer software programs), and health and well-being for the individual.

3.4 Safety and Emergency Preparedness

The Art Department has four safety leaders in Santa Rosa. Three of these leaders are full-time instructors. The fourth is a classified staff member, the AAll for the department.

The Chair is current in all trainings to date, such as: hazardous materials handling and storage, bloodborne pathogens and stair chair training. The AA has completed the Hepatitis-B series, due to interaction with students who seek first aid from the office for minor cuts and scrapes that may involve bleeding. The AA is a former OSHA safety officer who is well-versed in MSDS regulations and was formerly certified in CPR. All safety leaders are encouraged to stay current with their training by attending District workshops. Basic safety issues are discussed regularly at departmental meetings. Below, is the list of the safety leaders for Analy Hall:

Building	Campus	Department	Safety Leaders	Title	Contact
Analy Hall	Santa Rosa	Art	Alison Hinnenberg	Building Safety Coordinator/ Full-time Instructor	524-1570
Analy Hall	Santa Rosa	Art	Stephanie Sanchez	Incoming Chair	527-4285
Analy Hall	Santa Rosa	Art	Hiroshi Fuchigami	Full-time Instructor	527-4397
Analy Hall	Santa Rosa	Art	Eva Banister	AAIII	527-4259

In May 2014, the Art Department completed its safety inspection as overseen by Doug Kuula and Toni Chase of EHS. The Art Department was commended for timely and thorough completion of the extensive task list. Given the age of the building and the complex nature of the facility (Analy Hall), this was a major undertaking. Mr. Kuula, manager of EHS recommended that the entire district follow the model that the Art Department has created.

3.5 Sustainable Practices

The Art Department recycles its office paper and art paper from classrooms on a weekly basis. The shredded office paper is used in our Ceramics area as fuel for one of its kilns.

We work with Health and Safety to recycle our mineral spirits (solvents) in the Painting lab.

Copy Center costs have been reduced dramatically by scanning, emailing, using File Depot and other digital processes. Many of our instructors are now operating paperless classrooms. The Art Department has reduced its printing costs by 72% since 2008. This is the highest reduction in the ACBSS cluster.

Whenever possible, we use green materials in our studios. Toxic materials such as certain types of paint, solvents etc. are no longer used in the classrooms. Spray fixatives are more eco-friendly and are only used outside the buildings. The office crew has switched from using paper towels and Windex to using water, Simple Green and cloth towels for cleaning lockers 2x per year.

4.1a Course Student Learning Outcomes Assessment

All courses currently offered have been assessed. Those courses which are offered in rotation will be assessed at the earliest opportunity. The Art Department makes every attempt to rotate courses so that students can complete their programs in a timely fashion.

Course	SLO #s	Participating Faculty	Semester Initiated or to Be Initiated	Semester Completed	Comments	Year of Next Assessment
Art 1.1	All	Heidi Saleh	Fall 2011	Spring 2012		S 2018
Art 1.2	All	Heidi Saleh	Fall 2011	Spring 2012		S 2018
Art 2.1	All	Alison Hinnenberg	Fall 2007	Spring 2008		S 2014
Art 2.1	All	Alison Hinnenberg	Spring 2014	Spring 2014		S 2020
Art 2.2	All	Alison Hinnenberg	Spring 2011	Fall 2011		F 2017
Art 2.3	All	Amy Dierkes	Fall 2011	Spring 2012		S 2018
Art 3	All	Donna Larsen	Fall 2009	Spring 2010		S 2016
Art 3	#1	Donna Larsen	Spring 2011	Fall 2012		F 2018
Art 4	All	Donna Larsen	Fall 2011	Fall 2011		F 2017
Art 5	#1,2	Gina Telcocci	Fall 2013	Spring 2014		S 2020
Art 5	All	Michael McGinnis	Spring 2014	Spring 2014		S 2020
Art 7A	#1	Deborah Kirklin	Fall 2013	Fall 2013		F 2019
Art 7B	#2	Stephanie Sanchez	Fall 2007	Spring 2008		S 2014
Art 7B	#1	Stephanie Sanchez	Spring 2014	Spring 2014		S 2020
Art 12	#2	Deborah Kirklin	Spring 2012	Spring 2012		S 2018
Art 13	#2	Lisa Beerntsen	Spring 2014	Spring 2014		S 2020
Art 14A	#1	Stephanie Sanchez	Fall 2011	Fall 2011		F 2017
Art 14B	#1	Deborah Kirklin	Spring 2013	Spring 2013		S 2019
Art 14C	#1	Stephanie Sanchez	Fall 2013	Spring 2014		S 2020
Art 19	#1,3	Renata Breth	Fall 2010	Fall 2010		F 2016
Art 21	#3	Renata Breth	Fall 2010	Fall 2010		F 2016
Art 22	#1.2	Renata Breth	Spring 2013	Spring 2013		S 2019
Art 23	#1,2,3	Jessica Layton	Spring 2014	Spring 2014		S 2020
Art 24	#3,5	Kevin Fletcher	Fall 2012	Spring 2013		S 2019
Art 27A	#5,6	Linda Grebmeier	Spring 2013	Spring 2013		S 2019
Art 27B		TBA			Not currently offered	
Art 28A	#3,4	Kevin Fletcher	Fall 2013	Spring 2014		S 2020
Art 28B	#3,4	Kevin Fletcher	Fall 2013	Spring 2014		S 2020
Art 28C	#3,4	Kevin Fletcher	Fall 2013	Spring 2014		S 2020
Art 31A	#1	Hiroshi	Fall 2010	Fall 2010		F 2016

		Fuchigami				
Art 31B	#1	Hiroshi Fuchigami	Spring 2012	Spring 2012		S 2018
Art 31C	#2	Hiroshi Fuchigami	Fall 2012	Fall 2012		F 2018
Art 31D	#3	Hiroshi Fuchigami	Spring 2013	Spring 2013		S 2019
Art 33A	#1,2	Michael McGinnis	Spring 2014	Spring 2014		S 2020
Art 33B	#1,2	Michael McGinnis	Spring 2014	Spring 2014		S 2020
Art 34A	#1	Hiroshi Fuchigami	Spring 2011	Spring 2011		S 2017
Art 34B	#1	Hiroshi Fuchigami	Spring 2012	Spring 2012		S 2018
Art 53		TBA			Not currently offered	
Art 59		Renata Breth			Not currently offered	
Art 60.A		Joe McDonald	Fall 2014		Not currently offered	
Art 62		Renata Breth			Not currently offered	
Art 75	#1,2	Michael McGinnis	Spring 2014	Spring 2014		S 2020
Art 82	All	John Sappington	Spring 2014	Spring 2014		S 2020

4.1b Program Student Learning Outcomes Assessment

The Art Department utilizes a "bottom up" approach to assess its program. Once all required Art courses have been assessed, the discipline/department will have a dialogue about how well the students are learning and achieving major outcomes. Faculty will identify areas for improvement and a plan for implementing those areas.

All certificates were reviewed in the 2012-13 year using college policy 3.6. The faculty of the Art Department voted to discontinue all but one of the certificates as very few were being granted. The photography certificate is still under consideration. Only the majors and TMCs for Art History and Studio Art will be assessed by the department.

Art Studio Major Program Map

Major Outcomes	Major Outcome #1 Synthesize and apply visual principles in creating works of art	Major Outcome #2 Articulate perception and awareness of fine art and applied design concepts	Major Outcome #3 Develop a vocabulary to discuss art in aesthetic terms	Major Outcome #4 Demonstrate skills in visual analysis by identifying specific formal elements in works	Major Outcome #5 Demonstrate appropriate use of tools, materials and processes	Major Outcome #6 Achieve greater awareness of global and cultural traditions	Major Outcome #7 Create a portfolio of fine art and designs	Date of Course Assessment Completion
Course or group of restricted electives I=Introduced P=Practiced D=Demonstrated								
Art 3: Introduction to Art & Design	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	F 2012
Art 7A: Drawing & Composition 1	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P	I,P,D	F 2013
Art 4: Principles of Color	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P	I,P,D	F 2011
Art 5: Three Dimensional Design	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P	I,P,D	S 2014
Art 1.1: World Art to 1500		I,P,D	I,P,D	I,P,D		I,P,D		S 2012
Art 1.2: World Art Since 1500		I,P,D	I,P,D	I,P,D		I,P,D		S 2012
Art 2.1: Prehistoric to Gothic Art		I,P,D	I,P,D	I,P,D		I,P,D		S 2008
Art 2.2: Late Gothic to Impressionist Art		I,P,D	I,P,D	I,P,D		I,P,D		F 2011
Art 2.3: Modern Art		I,P,D	I,P,D	I,P,D		I,P,D		S 2012

Art History since 1500								
Art 2.1: History & Appreciation of Prehistoric to Gothic Art	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	S 2008
Art 2.2: History & Appreciation of Late Gothic to Impressionist Art	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	F 2011
Art 2.3: History & appreciation of Modern Art	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	I,P,D	S 2012
Art 7A: Drawing and Composition 1		D	I,P,D	P,D	P,D		P,D	F 2013
Art 3: Introduction to Art & Design		I	I,P,D	P,D	P,D		I,P,D	F 2012
Art 5: Three Dimensional Design		D	I,P,D	P,D	P,D		I,P,D	S 2014

4.1c Student Learning Outcomes Reporting

Type	Name	SLO Identified	SLOs on Web	Assessment Methodology Identified	Student Assessment Implemented	Assessment Results Analyzed	Change Implemented
Course	ART 1.1	Fall 2008	Fall 2008	Fall 2007	Summer 2008	Spring 2009	Fall 2009
Course	ART 1.1	Fall 2008	Fall 2008	Fall 2007	Spring 2012	Spring 2012	N/A
Course	ART 60.A	Spring 2010	Fall 2010	N/A	N/A	N/A	N/A
Course	ART 1.2	Fall 2008	Fall 2008	N/A	Fall 2011	Spring 2012	N/A
Course	ART 2.1	Fall 2007	Fall 2007	Fall 2007	Fall 2007	Spring 2008	Spring 2009
Course	ART 2.1	Fall 2007	Fall 2007	Fall 2007	Spring 2014	Spring 2014	N/A
Course	ART 2.2	Fall 2008	Fall 2008	Fall 2010	Spring 2011	Fall 2011	N/A
Course	ART 2.3	Fall 2008	Fall 2008	Fall 2011	Fall 2011	Spring 2012	N/A
Course	ART3	Fall 2008	Fall 2008	Fall 2008	Fall 2009	Spring 2010	Spring 2010
Course	ART3	Fall 2008	Fall 2008	Fall 2008	Fall 2012	Fall 2012	N/A
Course	ART 4	Spring 2010	N/A	N/A	Fall 2011	Fall 2011	N/A
Course	ART 5	Fall 2008	Fall 2008	N/A	Fall 2013	Spring 2014	N/A
Course	ART 5	Fall 2008	Fall 2008	N/A	Spring 2014	Spring 2014	N/A
Course	ART 7A	Fall 2008	Fall 2008	Fall 2011	Fall 2013	Fall 2013	N/A
Course	ART 7B	Spring 2009	Summer 2009	Fall 2010	Fall 2007	Spring 2008	Spring 2008
Course	ART 7B	Spring 2009	Summer 2009	Fall 2010	Spring 2014	Spring 2014	N/A
Course	ART12	Fall 2008	Fall 2008	N/A	Spring 2012	Spring 2012	N/A
Course	ART 13	Spring 2010	Fall 2010	N/A	Spring 2014	Spring 2014	Fall 2014
Course	ART 14A	Fall 2010	Fall 2011	N/A	Fall 2011	Fall 2011	N/A
Course	ART 14B	Fall 2008	Fall 2008	N/A	Spring 2013	Spring 2013	N/A
Course	ART 14C	Fall 2008	Fall 2008	N/A	Fall 2013	Spring 2014	N/A
Course	ART 24	Fall 2009	N/A	N/A	Fall 2012	Spring 2013	Spring 2013
Course	ART 27A	Fall 2011	N/A	N/A	Spring 2013	Spring 2013	N/A
Course	ART 27B	Fall 2011	N/A	N/A	N/A	N/A	N/A
Course	ART 28A	N/A	N/A	N/A	Fall 2013	Spring 2014	N/A
Course	ART 28B	Fall 2011	N/A	N/A	Fall 2013	Spring 2014	N/A
Course	ART 28C	Fall 2011	N/A	N/A	Fall 2013	Spring 2014	N/A
Course	ART 31A	Spring 2008	Spring 2008	Fall 2010	Fall 2010	Fall 2010	Fall 2011
Course	ART 31B	Spring 2008	Spring 2008	Fall 2011	Spring 2012	Spring 2012	N/A
Course	ART 31C	Spring 2008	Spring 2008	N/A	Fall 2012	Fall 2012	N/A
Course	ART 31D	Spring 2008	Spring 2008	N/A	Spring 2013	Spring 2013	N/A
Course	ART 33A	Spring 2010	N/A	N/A	Spring 2014	Spring 2014	N/A
Course	ART 33B	Spring 2010	N/A	N/A	Spring 2014	Spring 2014	N/A
Course	ART 34A	Fall 2008	Spring 2008	Spring 2011	Spring 2011	Spring 2011	Spring 2011
Course	ART 34B	Fall 2008	Fall 2008	N/A	Spring 2012	Spring 2012	N/A
Course	ART 19	Fall 2009	Fall 2010	Fall 2010	Fall 2010	Fall 2010	Spring 2011
Course	ART 21	Fall 2010	Fall 2010	Fall 2010	Fall 2010	Fall 2010	Spring 2011
Course	ART 22	Spring 2011	N/A	N/A	Fall 2012	Spring 2013	N/A
Course	ART 53	Spring 2011	N/A	N/A	N/A	N/A	N/A
Course	ART 59	Fall 2010	N/A	N/A	N/A	N/A	N/A
Course	ART 23	Fall 2010	N/A	N/A	Spring 2014	Spring 2014	N/A

Course	ART 62	Fall 2010	N/A	N/A	N/A	N/A	N/A
Course	ART 75	Spring 2010	N/A	N/A	Spring 2014	Spring 2014	N/A
Course	ART 82	Fall 2010	N/A	N/A	Spring 2014	Spring 2014	N/A
Certificate/Major	ART HISTORY	Fall 2008	Fall 2010	N/A	Spring 2014	Spring 2014	N/A
Certificate/Major	ART PHOTOGRAPHY	Spring 2010	N/A	N/A	N/A	N/A	N/A
Certificate/Major	ART STUDIO	Spring 2010	N/A	N/A	Spring 2014	Spring 2014	N/A

4.2a Key Courses or Services that address Institutional Outcomes

Course/Service	1a	1b	1c	2a	2b	2c	2d	3a	3b	4a	4b	5	6a	6b	6c	7
Art 14A			X	X					X	X		X	X	X	X	X
Art 19			X	X					X	X		X	X	X	X	X
Art 28A			X	X					X	X		X	X	X	X	X
Art 3			X	X					X	X		X	X	X	X	X
Art 31A			X	X					X	X		X	X	X	X	X
Art 33			X	X					X	X		X	X	X	X	X
Art 5			X	X					X	X		X	X	X	X	X
Art 7A			X	X					X	X		X	X	X	X	X
Art 82			X	X					X	X		X	X	X	X	X
Art History 1.1/1.2			X					X	X	X	X		X	X	X	X
Art History 2.1/2.2			X					X	X	X	X		X	X	X	X
Art History 2.3			X					X	X	X	X		X	X	X	X

4.2b Narrative (Optional)

The Art Department has completed course assessments for all courses currently being offered. Those on rotation will be assessed the next time the course is offered. The Art History major and Art Studio major have both been assessed. The Photography certificate is still being revitalized and will be assessed at the earliest opportunity.

5.0 Performance Measures

- In the last five years, students from the Art Department have transferred to many universities that are distinguished in their art programs, such as: Rhode Island School of Design, Art Institute of Chicago, Yale, Rutgers, California College of The Arts, Brook institute of Photography, SF Art Institute, Pratt Institute, Hunter College, Oregon College of Art and Crafts, UC Davis, UC Berkeley, UC Santa Cruz, UCLA, SSU, University of Washington, Evergreen State College, Craft Council of Ireland and International Center of Photography.
- The Art Department made an instructional DVD for paperless classes (creating digital documents using scanners and File Depot). This DVD is available for Art Department faculty and staff.
- The Art Department generated 716.9 FTEF credit hours in 2013/14 which translated into a revenue of \$3,272,671 and after expenses of \$1,784,825 provided a net revenue of \$1,487,846 or a ratio of 1.83.

5.1 Effective Class Schedule: Course Offerings, Times, Locations, and Delivery Modes (annual)

The Art Department offers courses on two campuses. In Santa Rosa, classes are scheduled five days a week during the day and at night. In Petaluma, classes are scheduled from Monday through Friday, day and night. The Department also offers five online classes per semester.

In Fall 2013, student headcount for all locations was 2,193. This decrease was a direct result of the reduction in the number of classes being offered in the Art Department. The department was able to minimize the impact of the loss of classes by enrolling each course to the occupancy limit of the room.

Currently, one art history course is being offered through the weekend college to serve those students who may be working and are unable to attend classes during the work week.

In selecting courses, the Art Department considers those in which enrollments are consistently high and which enable students to complete general education transfer and major requirements.

5.2a Enrollment Efficiency

In Spring 2013, the Art Department's enrollment efficiency was 90%, in Fall 2013 it was 89.5% and it was 98.8% during Summer 2013.

The Art Department has increased the number and variety of online courses. Our first online Art History class was Art 1.2, which consistently filled throughout the year, including summer. We now offer Art 1.1 and Art 2.3 as online classes, both of which fill immediately. We also offer Art 82 (Digital Photography) in an online version.

To manage enrollments, we have cut courses with low enrollment and replaced them with courses that have high enrollment.

5.2b Average Class Size

In Fall 2013, the average class size in all locations was 34.3. This is over the maximum capacity for an art studio class. Due to the large number of courses the Art Department has cancelled because of budgetary reductions, instructors must over-enroll their classes to meet the demand and deny enrollment to many eager students.

5.3 Instructional Productivity

Productivity is 16.52 in all locations.

In Santa Rosa, the productivity decreased from 19.41 in Fall 2012 to 16.86 in Fall 2013.

Overall, all locations have had a decrease from 18.53 in Fall 2012 to 16.52 in Fall 2013.

5.4 Curriculum Currency

The Art Department has updated curriculum for all of its courses. All SLOs have been completed. All Major and certificate SLOs were reviewed in Spring 2009. Certificates

are no longer offered except for the Photography certificate, which is under revitalization.

As of August 2014, 34 of the 40 courses have been assessed and posted in Sharepoint a rate of 85%.

5.5 Successful Program Completion

In 2012-2013, the following Art degrees were awarded:

- Studio Art - 29
- Art History - 17

In 2012-2013, the following Art certificates were awarded:

- Drawing & Painting - 5
- Broad-based Art - 2
- Photography - 1
- Printmaking - 1
- Sculpture - 1

In order for students to complete in a timely fashion, courses placed on rotation are offered at least one time per year. For the few courses that are offered less frequently, we have allowed students to substitute other electives.

Most students are taking art courses to satisfy general education or transfer requirements. However, in the past five years students were also awarded 88 degrees and certificates.

5.6 Student Success

RETENTION:

- In Fall 2013, the retention rate was 80.4%. (Specific rates were 79.6% on the Santa Rosa campus, and 84.7% on the Petaluma campus.) Retention rate is higher in Petaluma than in Santa Rosa.
- The retention rate for Summer 2013 for all locations was 89.1%. (Specific rates were 88.3 % on the Santa Rosa campus, and 91.8% on the Petaluma campus.)

COURSE COMPLETION:

- For Fall 2013, successful course completion rate for all locations was 77.1%. (Specific rates were 76.3% in Santa Rosa, and 81.5% on the Petaluma Campus.)

- In Summer 2013, the rate of successful course completion for all locations was 87.2%. (Specific rates were 86.4% in Santa Rosa, and 89.8% on the Petaluma Campus.)
- Average GPA in all locations, as of Fall 2013, 2.96%. In Santa Rosa, average GPA was 2.96%. In Petaluma, the average was 2.98%. Overall GPAs have risen in Petaluma.

5.7 Student Access

In Art Department, students are served by:

1. Ethnicity

In 2012-13, white ethnicity has decreased from 58.9% to 56%. There was an increase from 16% to 17.9% for Hispanic students. Black students decreased from 2.5 to 2.3%. The rate for Asian students has increased from 4.4% to 5%. Native American students has decreased by 0.9% to 0.7%.

2. Gender and Age (2012-2013)

40.9% of the students are male.

57.7% of the students are female.

1.5% of the students are non-traditional gender.

58.4% of the students are between 19-25 years old.

19.4% of students are under 18 years old.

The Art Department has a long legacy of acceptance of students of all backgrounds. As long as a student acts appropriately in class we are open to make any necessary accommodations. In unique situations, the department will contact Ricardo Navarette of Student Services for guidance.

Past Art Gallery exhibitions have showcased minority artists on numerous occasions and will continue to seek out multi-cultural experiences for our students.

5.8 Curriculum Offered Within Reasonable Time Frame

Despite cuts to our schedule of classes, the Art Department has been able to retain its core classes but has had to place some core and elective courses on rotation. In the past, Silkscreening (Art 27A, 27B) was put on rotation due to cuts and the loss of the long-time instructor. A new instructor was just hired with the hope that this course will be revitalized to permanent status.

There are two grandfathered certificates on which Art students are still working. The following courses are part of each requirement and have been cut:

CERTIFICATE: BROAD-BASED ART:

Lost classes: Art 18.1 (Intro to Computer Graphics), 51.3 (Graphic Design - type and letterforms), and 71.A (Beginning Jewelry).

CERTIFICATE: PHOTOGRAPHY:

Lost classes: 1) Art 59 (Photojournalism) and Art 140 (Portfolio and Presentation)

In order to allow students to complete the certificate requirements, we have allowed substitution of alternate courses.

All classes required for the Art Department's AA degree are offered year-round (during both day and night).

5.9a Curriculum Responsiveness

The Art Department program has responded to the increased enrollment of students of Hispanic and Asian ethnicity in the community by offering global cultural exhibitions at the Art Gallery. Over the last three years, the Art Gallery presented the following multi-cultural exhibitions:

1) "Roberto Chavez - Paintings and Drawings"

Hispanic themes

2) "Japanese Ceramics"

3) "Tradition of Mayhem"

Social and political commentary

4) "Making Special"

Conservation and environmental issues

These exhibitions support the DHR component for art classes and contribute to raising awareness of students, and of the community toward the global culture.

During these exhibitions, other departments have been involved in the lecture series, presentations and demonstrations. The Art Department offers interactive programs with other departments.

Art History and the core art studio classes cover the global culture aspect through a variety of projects that respond to the UC and CSU transfer matriculation and GE requirement.

5.9b Alignment with High Schools (Tech-Prep ONLY)

The Art Quest high school Art program feeds students into the SRJC Art Department. Many of these students are ready to participate at a college level once they enter the program.

5.10 Alignment with Transfer Institutions (Transfer Majors ONLY)

The Art Department aligns with over 50% of lower division required courses to transfer to the UC and CSU schools listed below:

- UC Riverside (Art Major)
- UC Santa Barbara (Art Major)
- UC Santa Cruz (Art Major)
- CSU Chico (Art, Art History Major)
- CSU Long Beach (Art, Art History)
- CSU Los Angeles (Art, Art History)
- CSU Sacramento (Art)
- CSU East Bay (Art)
- CSU Fresno (Art)
- CSU Fullerton (Art)
- CSU Monterey Bay (Visual & Public Art)
- CSU Northridge (Art)
- CSU San Bernardino (Art, Art History, Art Education, Art Specialization)
- CSU Bakersfield (Art)
- CSU Dominguez Hills (Art, Art History)
- San Francisco State University (Art, Art History)
- San Diego State University (Art)
- San Jose State University (Art, Art History)

Both Art studio and Art History have adopted the Transfer Model Curriculum.

5.11a Labor Market Demand (Occupational Programs ONLY)

Art Department Certificates are not aligned with the CTE career certificate and as a result, they have been discontinued. The Photography certificate is undergoing review to see if it can be revitalized in alignment with the CTE career certificates.

According to the California LMI data there will be a growth of close to 2000 art/design related positions by 2020 to a total of 5360. Art and design workers in California show a

healthy 14.2% annual growth. The number of art directors is expected to grow by 11.2% in California within the same time-frame. Artists and related workers will grow by over 6%. The growth in photography is 2.3% with a median salary of \$25 per hour.

Please, note LMI data does not include small studios and offices where in fact most artists and photographers work.

5.11b Academic Standards

The Art Department program regularly engages in the dialog about academic standards. We have a faculty member on the Academic Senate who keeps the line of communication open between Academic Affairs and the Art department. Several faculty members have participated in the statewide academic discussions concerning the Transfer Model Curriculum.

6.1 Progress and Accomplishments Since Last Program/Unit Review

Rank	Location	SP	M	Goal	Objective	Time Frame	Progress to Date
0001	Santa Rosa	01	06	Create additional computer lab for use by students taking core classes.	Reconfigure Analy 750A to allow separate space for computer stations, with access from main hallway.	1 year	We have removed unnecessary stored items and equipment. We have prevented room from being used for storage of unrelated items. We have secured items which could be used unsafely.
0002	Santa Rosa	01	01	Provide students with Applied Photography certificate for employment purposes.	Revitalize current Photography certificate to align with CTE certificates.	1-2 years	Faculty to teach new courses; updated software and equipment.
0003	Santa Rosa	03	05	Make Art Gallery more accessible/visible to students and community.	Secure adequate and ongoing support and resources from the District to maintain the Agrella Art Gallery and host art exhibitions.	1 year	Secured temporary funding for the Exhibit Specialist as a permanent position.
0004	Petaluma	01	06	Reconfigure PC 130 (prop room) for efficiency and safety.	Remove unnecessary equipment, reconfigure storage areas, and secure paper cutting equipment.	1 year	All completed.
0005	Santa Rosa	06	07	Prepare Analy Hall for Health and Safety inspection.	Bring the facility up to current standards for safety compliance. In order to accomplish this, each discipline completed the tasks set forth by H&S.	1 year	Debris and broken equipment was cleared, rooms were deep-cleaned and equipment was stored and/or secured according to the H&S inspection.

6.2a Program/Unit Conclusions

Location	Focus Areas & Questions
ALL	<p>Student enrollment, retention and completion rates helped the Art Department to prioritize essential core offerings and determine which classes to add back into the schedule. Although all of our remaining classes fulfill major, degree or transfer requirements, cuts have been so extensive as to require some courses to be placed on rotation. In order to streamline our program and operate as efficiently as possible, all but one of our certificates have been discontinued. The Photography certificate is being re-written to include Applied Photography. This will enable students to prepare for the workforce and the certificate will be aligned with CTE which we hope will create funding and the opportunity for broadening the curriculum. The Art Department sees the integration of more digital applications into the fine arts as a way of keeping current and serving the needs of our future students.</p> <p>In order to provide courses that would allow students to complete or transfer in an efficient manner, enrollment data was examined, including "hits after closure". This allowed us to clarify which courses were most crucial to student completion.</p>

6.2b PRPP Editor Feedback - Optional

The Art Department is doing outstanding work teaching mainly transfer oriented courses using traditional media. The program is highly efficient.

The department lost a number of full time faculty positions to retirement and will lose the full time printmaking instructor next semester along with the photography instructor who is on phase-out to retirement. Adding new full time faculty to the department is an essential task.

Looking towards the future, the programs will need to embrace technology more, including digital illustration and painting, the incorporation of 3D printing to create artistic models and working in an interdisciplinary way with the business and science clusters.

I am very muchy impressed with the quality of the student work and the deep dedication of faculty towards their work. I am hoping that as we work together the department planning becomes more inspired and future focused.

The Art Department continues to update curricula and complete learning assessments. All SLOs have been completed and a regular, ongoing cycle of assessment has been established. Two Transfer Model Curricula were submitted this year after approval by Majors Review - one in Studio Art and Art History. These should be available to students in the 2013-14 academic year. As part of review under district policy 3.6, The Department chose to discontinue most of its certificates. The only one that was kept is Photography and it is currently undergoing revitalization. Renata Breth received a CTEA grant which will allow 15% reassigned time to redesign and update this certificate and its courses.

Student traffic in the Art Gallery continues to be sustained. Multicultural exhibits have drawn students from many different classes outside the Department, especially fostering outreach to the Latino community.

The Art Department continues to sustain reductions to its Copy Center budget.

It is critical for the Art Department to secure a full-time faculty position in the 2014-2015 academic year. This has been a priority of the cluster for the past five years, yet it has

not been recommended by the current Faculty Staffing Process. It is also critical to replace the Art Gallery Specialist position. This has been supported by an STNC but it puts increased pressure on Gallery Director, Renata Breth.

The Art Department is core to SRJC's mission and has developed an outstanding program with excellent faculty. The new Chair assumed leadership in August 2014 and has done an outstanding job, leading with compassion and courage.

The Art Department is core to SRJC's mission and has developed an outstanding educational program with excellent faculty.

6.3a Annual Unit Plan

Rank	Location	SP	M	Goal	Objective	Time Frame	Resources Required
0001	Santa Rosa	02	05	Make Art Gallery fiscally secure without relying on the Art Department staff and resources, which are already stretched to capacity.	Increase permanent procurement of funding for Art Exhibit Specialist and increase release time for Art Gallery Director from 10% to 20%.	1 year	Commitment from Administration to support a facility used by entire campus and community. The Art Department does not have these resources.
0002	Santa Rosa	01	01	Reconfigure space usage of Analy Hall by discipline to provide each area with maximum storage, safety and efficiency.	Relocate equipment and supplies for easiest access by each discipline. Remove all unnecessary furniture, tools, and debris from each classroom, office and storage room. Coordinate with Facilities to provide updated info on space usage. Coordinate with Health & Safety for all related matters.	1 year	Student employee labor, assistance from Facilities and Custodial to move equipment, paint, and revitalize two faculty offices. Warehouse to provide storage for obsolete machinery. The new STNC lab assistant to provide support to maintain the Sculpture lab - a potentially highly hazardous space.
0003	Santa Rosa	01	01	Create additional computer lab for use by students taking core classes.	Reconfigure Analy 750A to allow separate space for computer stations, with access from main hallway.	1 year	Computers and software for at least 4 stations; printer/copier; desks/tables; new door and doorway.
0004	Santa Rosa	01	01	Provide students with Applied Photography certificate for employment purposes.	Revitalize current Photography certificate to align with CTE certificates.	1-2 years	Faculty to teach new courses; updated software and equipment.