

Santa Rosa Junior College

Program Resource Planning Process

Fashion Studies 2015

1.1a Mission

CFS Department - To provide an effective and stimulating environment for students and staff to maximize their academic and personal potential for the benefit of the family and global community.

FASH - Provides theoretical knowledge as well as practical application of the skills needed for employment in various phases of the commercial fashion industry. Emphasis within the Fashion Industry is placed in the areas of Fashion Merchandising and Fashion Apparel and Production. The Fashion Studies Program was reviewed Spring 2012 and Fall 2012 under the Policy 3.6 Program Review, Evaluation, Revitalization and Discontinuance. The Clothing Construction and Alterations Certificate of Achievement has been terminated effective Fall 2014. The Fashion Studies Retail Merchandising Certificate of Achievement has been reduced to 20.0 units and the Fashion Apparel and Production Certificate of Achievement has been reduced to 20.0 units and renamed to Fashion Design Assistant Certificate of Achievement effective Fall 2014. The program provides excellent opportunities for personal skill development and for those seeking the new Fashion Studies Certificate of Achievements. The Associate of Arts Degree is also still available for Fashion Studies students to pursue by completing either of the Fashion Studies Certificates of 20.0 units + 23 units of General Education requirements + 17 units of Electives for a total of 60 units. Last year's PRPP indicated the AA Degree was no longer available and that was incorrect.

1.1b Mission Alignment

The CFS Department supports the district's mission and initiatives in a number of areas: 1.) we provide both academic and vocational education to students; 2.) graduates of our certificate programs are trained in areas that will enhance the economic development and competitiveness of Sonoma County; 3.) we offer courses at this time only on the Santa Rosa campus.

The Fashion Studies 70A Clothing Construction class was offered at Petaluma in Fall 2012. The Dean at Petaluma campus did not want Fashion classes in Petaluma for the Spring 2013. It is hoped that the Deans will want to offer some Fashion Studies courses in Petaluma in the future. More Fashion Studies courses could be offered at Petaluma if the room had storage cabinets and space for the teaching supplies needed to teach courses like Flat Pattern and Draping. Students must bring their own sewing machines to class because there is not enough equipment (sewing machines) to support this class. The Program Coordinator has listed 4 new sewing machines on the Instructional Supplies List along with additional storage cabinets. Dress forms will also be needed to teach the advance classes in Flat Pattern and Draping.

College of Marin does not offer any Fashion Studies courses and SRJC could draw on students from that area who would be interested in our fashion courses.

1.1c Description

FASH - The Fashion Studies Program participated in the 3.6 Policy - Program Review, Evaluation, Revitalization, and Discontinuance in Spring 2012 and Fall 2012. On December 19, 2012, an email was sent to the CFS Dept. Chair and Fashion Studies Program Coordinator describing the findings of the Senate Subcommittee and Mary Kay Rudolph regarding approval to revitalize the Fashion Studies Program.

Certificate Revisions:

The Fashion Merchandising Certificate of Achievement has been reduced from 29 units to 20.0 units.

The Apparel Design and Production Certificate of Achievement has been reduced from 34.0 units to 20.0 units. It will be renamed Fashion Design Assistant Certificate of Achievement.

The Custom Clothing and Alterations Certificate of Achievement (28 units) was terminated.

An Associate of Arts Degree in Fashion Studies is still available for students to pursue by completing either of the Fashion Studies certificate of achievement + 23 units of General Education requirements + 17 units of Electives for a total of 60 units. Last year's PRPP Report stated the AA Degree was no longer available and that is incorrect.

Some courses within the Fashion Studies Program are transferable to CSU and UC systems.

1.1d Hours of Office Operation and Service by Location

The Consumer and Family Studies Department office is located at Garcia Hall, Room 801. The Administrative Assistant works Monday through Thursday from 12:00 pm - 6:00 pm. The Lab Assistant works Monday through Thursday from 10:00 am - 3:00 pm. the CFS Department Office is closed on Fridays because of no staffing.

The CFS office hours were cut back when the CFS Lab Assistant hours were cut from 15 hours to 10 hours per week after the Culinary Arts Program moved to their new building in December 2011. This past Spring, the Deans made a decision to transfer our long time employee (lab assistant, 10 hours per week) to the Culinary Arts Program and transferred the budget for the salary as well, effective July 1, 2014. Mary Kay Rudolph approved CFS Dept. to hire a STNC Lab Assistant I position (at a much lower hourly rate) for approximately 20 hours per week to replace the Lab Assistant III position. However, no budget was approved for this new position. The salary will be paid out of CTEA Funds for this 2014-2015 year.

The Deans will have to determine how to fund this position in future years. The full time faculty developed a job description for the STNC position and hired an STNC employee Fall 2014. This employee is planning to stay in this position next year 2015-2016.

1.2 Program/Unit Context and Environmental Scan

The CFS Department Code (1303) is for the Fashion Studies Program.

The type of class, lecture versus laboratory, will significantly affect some of the data outlined below. Lecture classes have a limit of 30 students per class, whereas, lab classes have a limit of 25 students.

Social Media Trends:

The use of social media such as Facebook and Instagram to connect with our present and potential new students has become an important component to updating students, industry professionals and the general public about what is happening with Fashion Studies Program. Regular postings with photos and videos about events within our program such as design contests, workshops, and demonstrations create interest and increase enrollment in the program. Those interested in learning what types of projects are completed in the courses offered in the program can browse the photo albums that have been posted for classes each semester. The fashion Studies Program has designated several administrators to edit and update posting regularly in an effort maintain a current and dynamic Facebook page. Input from our Fashion Studies students and Fashion Studies Advisory committee members regarding popular social media trends factor into choosing the most effective social media for our program. We are considering developing an Instagram page as well.

Trends in industry or technology that affect Fashion Studies - Retail Merchandising:

Increased use of the computer in the fashion industry in all aspects has been the biggest trend that the fashion studies program staff must address. In retail, there are a number of jobs that rely on the use of the computer for inventory, ordering, sales projections, and general business transactions and controls. An employee needs to have basic skills in the use of the computer to use email, and general communication within the industry. Other technological trends are the use and emergence of face books, blogs, and the increase of individual web sites. People are using the internet to purchase items directly from retail stores, manufacturers, and individuals who are producing products. This is the biggest area that is exploding in the fashion industry. It is difficult to know the number of new fashion websites that are online. What is known is

that there are more and more. SRJC fashion students are a part of this new venture. **These fashion websites are not included in any of the labor market information, such as the U.S. Bureau of Labor Market Statistics or from the Center of Excellence that typically is used to indicate employment trends.** But these are jobs and they are real!

The Fashion Studies Program Coordinator has researched the internet and discovered there are hundreds of new businesses listed under various titles, such as fashion entrepreneurs, fashion design, Sonoma County Team (includes handmade, vintage, and supplies), children's clothes, baby clothes, pattern-making, personal stylists, wardrobe planning, etc. Research showed many in the Sonoma County and Bay Area; multiply this throughout the nation. Jobs are abundant in all aspects of the Fashion Industry that, again, are not reflected in the U.S. Bureau of Labor Market Statistics.

Fashion Blogs that cover the fashion industry, clothing and accessories, and personal style are exploding all over the internet. Some excerpts from Wikipedia: "Many fashion blogs could also be categorized as shopping blogs, since 'most of the conversation is shopping advice, liberally laced with consumer recommendations'". These blogs are very similar to the fashion magazines. Many retailers have started their own blogs to promote their own products and increase their sales.

"Fashion is a multi-billion-dollar industry that has considerable impact on the way ordinary people clothe and present themselves." "Fashion is made up of designers, buyers, retailers, editors, and columnists. While all parties work together to create an image, all of these parties can simultaneously be affected by outside forces, especially blogs. Fashion is trend-driven and fashion blogs provide a new way to follow and oversee these fast-paced trends, it is likely that the blogosphere will have a considerable long-term influence on the industry, as the number of fashion based blogs continue to grow."

"Co-founder of the International Fashion Bloggers Organization, Jennine Jacobs, stated how thrilled she was to get the validation from high-end fashion designers (such as Proenza Schouler) that fashion blogging has an incredible impact on the fashion world."

"These blogs are granting unlimited access to the fashion world to anyone that has a connection to a computer." "Many of these fashion blogs also serve as a free source of advertisement to both designers and fashion retail stores. These free advertisements have had a heavy influence on fashion designers of various standing, helping to give a name to small up-and-coming designers as well as bringing high-end designers back to life." "many of the top fashion bloggers do receive free samples of the designer pieces that they have mentioned in their blogs." If some blogs receive a certain number of hits, then some companies will actually pay cash or with products to the owner of the blog. A new book has been published on the 95 top international bloggers, Style Yourself, which provides inspirational advice from the world's hottest fashion bloggers.

"Fashion blogging is rapidly becoming a highly profitable new media business, with a mixture of independent blogs and well-funded fashion blog networks competing to dominate the space. Manolo's Shoe Blog in 2006 was believed to be the most profitable independent fashion blog, 'rumored to be [earning] around \$700,000 a year'". The Budget Fashionista, reports \$600,000 a year in revenue, and The Bag Snob generates a six figure income, mainly from advertising.

Many of the students enrolled in the SRJC's Fashion Studies have their own blogs. These blogs are promoting their own line of clothing, accessories, or providing fashion tips on trends in clothing. It is an area that is new and exciting and students are connecting with these blogs.

NBC Television has a new reality competition series called "Fashion Star". The series will provide 14 unknown designers the chance to win a multi-million dollar prize to launch their own collections in one of the largest retailers: Macy's, H & M and Saks Fifth Avenue. Television shows already have had their influence on the American public and brought excitement to the average student that they too could be part of this fashion industry.

Lane Bryant, a popular women's clothing store, closed all of their stores throughout the nation and is selling only from the internet.

Other changes in the fashion industry include the fact that catalogues are not printed and mailed as in the past, but are now on the internet for the consumer to review and order online.

Because of the recent economic recession in the United States, much has been written about the fashion industry in general and the decrease in the workforce, the increase of product outsourced, and the decline of textile production in the United States. While much of that is true **there is an increase in jobs for the retail merchandising aspect of the fashion industry.** The Fashion Studies Program Coordinator and the Adjunct Faculty researched job titles in the industry including a brief description and salary range. The salary range was from a nationwide research and done a few years ago. California salary ranges have always been higher than the national average. This list gives students, counselors, and faculty information to help students plan for their careers in this industry. Note, some of the listed job titles are entry level where a certificate of achievement or an Associate of Arts Degree is sufficient, other higher level job titles would probably require a Bachelor's of Arts or Science Degree. This list is available to counselors and students to review.

The new Fashion Studies: Fashion Merchandising Certificate of Achievement (20.0 units) provides an excellent foundation of study and skills for a student interested in this field. The Fashion Merchandising or Retail Merchandising area is growing (projected growth in Sonoma County of 6% by 2015). Many of our current students (2014-2015) are working in retail currently and some have been working in the field for the last five years. The Fashion Studies Program Coordinator surveyed fashion students enrolled in classes Spring 2012 semester to determine the number of the students currently working in the fashion field and/or have worked in the fashion field within the last five years. Jobs titles include: retail associate, office manager, sales rep for a textile firm, cosmetologist and make-up artist, store manager for clothing, model, visual merchandising assistant, wholesale buyer in fashion, fashion designer (owner of their own line) (5 students), seamstress/tailor, owner of pattern-making company, dressmaker, and three in alterations of fashion.

As the economy improves in California and throughout the United States, there will be an **increase** in all aspects of the Fashion Merchandising or Retail Merchandising jobs. The Fashion Industry is the leader in employing more people than any other industry in the United States. There will be an **increase** of Fashion Web Sites that are selling

fashion and fashion accessories on line by individuals and an increase in fashion blogs, etc.

Trends in industry or technology that affect Fashion Studies - Fashion Design Assistant:

In researching the U.S. Bureau of Labor Market Statistics there is a definite indication of decline in fashion designers throughout the nation. That is what the data seems to indicate. In the mid 1990's, Los Angeles and New York were leaders in the garment manufacturing industry in the United States with San Francisco coming in a strong third in the nation. By 2002, the decline in manufacturing continued to take its toll. However, the data is out of date and does not take into consideration the new trends in Fashion Design & Production that is going on around the country. As stated above, there are new fashion entrepreneurs on the horizon and startup companies here in the United States. A recent article published in the San Francisco Chronicle in September, 2011 "there's a new wave of designers trying their hand at local production, joining those who, like the Podolls, Erica Tanov, and Nice Collective's Ian Hannula and Joe Haller, have persisted in making their clothes here during the exodus. Retail windows across town are emblazoned with SFMade stickers, promoting the non-profit created last year by Mark Dwight, founder of Rickshaw Bags (makers of the ubiquitous locally sewn messenger bags), that pairs more than 190 companies with Bay Area manufacturers." "Predictably, the city's garment boom is due in part to an Internet surge: E-tail's direct-to-market model not only saves on overhead and lets most anyone into the game, but also allows for small-batch production that has to be done locally. (Offshore contractors require minimums of up to 1,000 pieces). **That means a canny entrepreneur's idea can grow from office chatter into wearable, high-cachet 'Made in S.F.' garments in an incredible two and a half weeks. Welcome to the new fast fashion.**"

"Cordarounds.com, the 2005 brainchild of Chris Lindland, first took advantage of this model by selling ridiculous horizontal-stripe corduroys; five years later, it has morphed into a 13-person show renamed Betabrand. 'I'm kind of the grandfather of Internet-oriented local men's-clothing companies...'" "A handful of other men's lines followed suit with polo shirts, ties, and button-downs. Betabrand cleared \$1 million in sales last year, and Marine Layer, Department Seventeen, and Taylor Stitch (whose orders have tripled in the past three years) all sell online and have gone on to open their own brick-and-mortar spaces." San Francisco has a designated location now set up for clothing manufacturers to succeed in the city. Sew shops are available for the local manufacturers to access. Last May, 2011, the first annual SFMade Week was held that invited local textile artists, tailors, and aspiring designers to go on factory tours. SFMade moved "offices into an old Chronicle building in the zone last year, and has been a facilitator." "SFMade staffers steer wannabe designers toward some of the 10 larger sew shops which are notoriously hard to find, navigate, and communicate in because of language barriers." "The idea is to build the capacity of the sewing shops so that the whole industry can grow here," says program director Janet Lees."

A new designer after graduating from San Francisco State in 2000, now "trains employees to sew complex designs in challenging fabrics like silk. Her San Francisco shop has already produced samples for more than 35 designers." This is an emerging field in San Francisco but "small-scale designers who work closely with local contractors clearly are carving sustainable niches."

Another example of what is happening in San Francisco is “The blue jean line Tellason, which launched in 2009 with five West Coast accounts, is now stocked in boutiques as far away as Amsterdam and Tokyo. ‘It’s our goal to be in the best denim boutiques in every city in the world,’ says cofounder Pete Searson, who hopes that as Tellason grows, SkyBlue, the 25-year-old denim cut-and-sew shop his company uses, will be able to hire new employees to fill its empty stations.”

As the economy improves in California and throughout the United States, there will be an **increase** in new fashion entrepreneur businesses. The Fashion Industry is the leader in employing more people than any other industry in the United States. There will be an **increase** of Fashion Web Sites that are selling fashion and fashion accessories on line by individuals and an increase in fashion blogs, etc.

The Fashion faculty will be focusing students to learn to use the industrial sewing machines to help develop skills for students to be employed in the fashion design industry. The CTEA Grant received in 2011-2012 was to develop individualized teaching manuals for three of the industrial sewing machines in the department. Because of the decision to reduce the course offerings in the Fashion Studies Certificates, the industrial sewing machine course that was developed under the CTEA Grant for 2011-12 will not be sent on to the Curriculum Committee for approval since it is not part of the new reduced course offerings that Policy 3.6 process approved. This is a course that is directly related to entry level skills but was not included in the newly revised certificates. Three manuals for individualized instruction were also produced under the CTEA grant for three different industrial sewing machines. The Fashion Studies Program Coordinator will **not** be writing the CTEA Grant for 2013-14 or 2014-2015 or 2015-2016 to complete the individualized instructional manuals for the remaining two industrial sewing machines. **This is a significant loss for fashion studies students and the entry level training that is possible here at Santa Rosa Junior College.**

Flat pattern design is done primarily on the computer in the industry. There are a number of different software programs that are used in the industry. Gerber, PAD, Lystra, and Optitex are the software programs that were reviewed. The Fashion Studies faculty and advisory committee spent many years deciding which software program was best for our students to train and that was affordable. All of the licenses run around \$40,000 for 20 licenses. The hardware that is needed runs around \$8000.00 (one time money). SRJC is way behind in training students on flat pattern design using the computerized system that is required in the industry. The Program Coordinator has written CTEA Grants over the last five years to obtain the funding (even selecting the purchase of 10 licenses over a 2 year period) which kept the price around \$23,000.00. Funding has been denied. The Program Coordinator applied again for 2012-13. **This CTEA Grant funding was denied again for the sixth time.** All other community colleges have the flat pattern software to teach and received CTEA funding to pay for the software.

The only outside funding source that has been used is the CTEA Grant Funding. The Fashion Studies Program Coordinator has applied for CTEA money for the Fashion Studies Program for the last five + years for various projects related to the SRJC Fashion Program of Study.

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| 2008-09 | 2. Industrial Sewing Machines Individualized Instruction Manuals (not funded) 1. Computer-Assisted Pattern-Making Software/Hardware (not funded) |
| 2009-10 | 2. Industrial Sewing Machines Individualized Instruction Manuals (not funded) 1. Computer-Assisted Pattern-Making Software/Hardware (not funded) |
| 2010-11 | 2. Industrial Sewing Machines Individualized Instruction Manuals (not funded) 1. Computer-Assisted Pattern-Making Software/Hardware (not funded) |
| 2011-12. | 2. Industrial Sewing Machines Individualized Instruction Manuals (not funded) 1. Computer-Assisted Pattern-Making Software/Hardware (not funded) 2. Industrial Sewing Machines Individualized Instruction Manuals (funded) 3. Curriculum Development Fashion Studies and Interior Design – Review and/or Revise Current Certificates (not funded) 4. Instructional Equipment for Clothing Construction Classes Wolf Dress Forms (not funded) |
| 2012-13 | 1. Computer-Assisted Pattern-Making Software/Hardware (not funded) 2. Industrial Sewing Machines Individualized Instruction Manuals (not funded) |

The CTEA funding from the federal government has declined over the last 4-5 years due to the economic slump. The money that is received at SRJC must be shared by all occupational programs. There are always more requests each year than the available money to fund.

The **CFS Dept Chair will be writing a CTEA Grant for 2015-2016 for a Computer-Assisted Pattern-Making Software/Hardware.** This is the Optitex Software Company and will include 10 licenses and 2 licenses for 3-D plus the hardware.

The Custom Clothing and Alterations Certificate of Achievement has been terminated due to Policy 3.6 recent decision.

However, jobs are available for students and many of our fashion students are working in alterations and custom design.

The students in the former Custom Clothing and Alterations certificate are finding jobs doing contract work with individuals, small businesses, and operating their own business out of their homes. These types of jobs are not identified in the data provided by EMSI or EDD.

There will be an increase in sewers and tailors to meet some of the industry needs as well. Most cleaners and many larger stores hire alteration workers to handle customer alteration needs in order to sell the garments. There are many new alteration companies that are available to the consumer where clothes can be dropped off and altered and picked up in a week to ten days. This is a service that is growing here in Sonoma County as well as nationwide. The Fashion Studies Program Coordinator receives monthly phone calls from the community asking if she can recommend a good seamstress for altering men's or women's clothes. Many requests are for a dressmaker as well. This skill can provide a good living for an individual wanting to work at home part-time and full-time. Many of the current and past students have been involved in this type of business while going to school.

2.1a Budget Needs

The Fashion Studies Program (1303) has experienced a **7.52%** reduction in the overall budget from 2009-2010 to 2010-2011, and a **2.92%** reductions in the 4000s. The 2010-2011 Fashion Studies budget has experienced further reductions of 11.18% unrestricted funds and 5.82% restricted funds for a **total of 17.00% reduction**. The Petaluma campus budget experienced a 5.74% total reduction for 2010-2011. The Fashion Studies Program has experienced a 24.46% reduction in overall operating expenses for 2011-2012, and a 3.83% reduction in supplies and 8.06% reduction in services. Petaluma is showing a reduction also of 58.07% operating costs and 35.59% supplies. However, there are no fashion classes being offered at Petaluma at this time. Fall 2013 was the last semester that a Fashion Studies class was offered in Petaluma.

Supplies (4390): This budget (1301) is used to provide supplies for the main CFS office, as well as, the 4 programs under the CFS Department. As the cost of office supplies increases, this limits the amount of the budget that can be used by programs to support student learning. The **Fashion Studies Program** is in need of classroom materials to update their program but each year we have not had adequate amounts in the budget to cover these materials. We have added course fees to some of the Fashion Studies courses where appropriate to help offset rising costs of materials and instructional supplies. Additional expenses have occurred over the last six years as the fashion show has been presented at the Santa Rosa Plaza in the form of paying \$150.00 for the use of the facilities contract, hiring a disc jockey for the music, hiring a modeling coach, and paying for the video tape from media services and the staff for taping the show on a Sunday afternoon. Two shows are presented at the Plaza on the same day. The budget for the fashion show has been \$500.00 which has not increased in over 30 years. Holding the fashion show at the Plaza has provided great visibility for the Fashion Studies Retail Merchandising Program and will help to increase enrollment in the program.

The Annual Fashion Show was not held during 2013-2014 due to the Spring class cancelation, low enrollment. This may have been due to the Dean of Curriculum removing the Fashion Studies Program from the SRJC Website and omitting the Fashion Studies Program from the new college catalogue that is updated every two years. This happen because the Fashion Studies Program was going through Policy 3.6 of Program Review, Evaluation, Revitalization or Discontinuance. The Program Coordinator requested the Dean to put a statement in the catalogue and on the Website that the "Fashion Studies Program was going through a revision, please contact the Department Office and Department Chair. 707.527.4395." The Dean of Curriculum did not include any such statement. This definitely affected student enrollment and students were affected in not receiving Financial Aid because the office did not see the Program in the catalogue and/or the SRJC Website. This omission lasted one year from May 2013 - May 2014.

Graphics (4510): (1301) Over the past 4 years almost all instructors have developed readers for their classroom handouts, which are sold at the Bookstore, in order to save the department the cost of copying these materials. There are still many graphic costs

that must be covered by the department for courses (e.g. syllabi, exams, etc.) The money saved by the development of readers has helped offset the increased number of students that the FDNT program has enrolled in the past 3 years. The remaining money that has been saved and reallocated to areas of the budget that have gone in the red - primarily supplies (4390) and media (4392). As our programs have expanded over the years, the department budget has not increased.

The Fashion Studies Program (1303) has participated in the Policy 3.6 - Program Review, Evaluation, Revitalization, and Discontinuance process 2012 - 2013 (2nd Year). The decision from the process was to reduce the current Fashion Studies Retail Merchandising to (20.0 units) and rename the Fashion Design Assistant (20.0 units) Certificates of Achievements. The Custom Clothing and Alterations Certificate of Achievement was terminated, effective Fall 2014. The Associate of Arts Degree for Fashion Studies is still available for students completing the GE and additional units for a total of 60 units. The revised Fashion Studies Program is effective FALL 2014.

This decision should impact the graphics budget and improve our use of graphics with a reduction in copies since many of our current courses will no longer be taught.

Media (4392): To provide a more effective learning environment we need to utilize the media capabilities of our classrooms to their full extent. In order to do this we need to have money in the media budget to provide resources such as videos/DVD's and interactive computer software programs. Fashion trends change rapidly and the media video's and DVD's are out of date! We have had very little money to replace them over the last 8 years. Two of the 5 classrooms in Garcia Hall are media-enhanced. Room 885 needs to have a portable projector, document (DC-20 Document Camera), and computer for powerpoint capabilities and showing illustrations in classes. Room 855 and 875 are in need of remodeling into classrooms since the Culinary Arts Program moved out of the building in December 2011. Both these rooms will need to be media enhanced as well. Right now one outdated projector which belongs to the Culinary Program has been used between the two classrooms and there have been many conflicts where two instructors need to use it at the same time. The administration has encouraged more powerpoint presentations for classes and this is almost impossible to accommodate at this time.

Periodicals (4320): During the last budget shortfall all monies for periodicals were eliminated by the Library. As a result the department lost access to a number of periodicals that were being used by students, especially in the **Fashion Studies Program**. The Fashion Studies program transferred money to the library budget to continue its periodicals; in fact, this has happened three times in the past. This has happened again! The CFS Department Chair received an email from the Library indicating that all periodicals will not be renewed at the end of this year. This is a major set back for the Fashion Studies Program! While the Program Coordinator can cut back on some of the periodicals there are three that are still critical to track the industry. Women's Wear Daily and W and Textile World are essential to keep subscriptions. The magazines **are not available on line**. It is critical to access the latest magazines to study the job market and trends in fashion. We now have to pay for the pattern catalogues which in the past were donated by the fabric stores in the community when they discarded the old. About 10 years ago the fabric stores stopped providing these

catalogues. The former Program Coordinator pays for a number of these magazines with her own money. We would like an augmentation of this budget to eliminate this burden to the coordinator and provide students with the resources needed to discuss the fashion trends. We also need magazines that cover both male and female fashion trends since we do have a number of men enrolled in the Fashion Studies Program. The former Program Coordinator has personally subscribed or purchased magazines, such as, GQ and Ebony for use in the Fashion Analysis class especially.

Travel (5210): The travel budget has been eliminated for many years. Faculty have had to maintain currency in their field and maintain their continuing education units required for continued certification using their own money. Most faculty have been willing and able to provide personal funding. For example, the Fashion Studies Coordinator (who will be retiring in May 2015, attends several conferences each year at her own expense to keep current in the field for a total of 12-18 hours per year.

Service - Repair (5659): (1301) To maintain a functioning department office we need to have adequate money to service items such as the office copier, office printer, etc. This budget was reduced over the past year and this may cause a major problem should any of our office equipment need repair in this upcoming year. This past year, the CFS Department had to replace their fax machine and their scanner.

The Fashion Studies Program (1303) requires maintenance on 20 sewing machines and 6 sergers for the clothing construction classes. In addition, there are 5 industrial sewing machines that must be serviced, and other miscellaneous equipment. The machines are usually serviced once a year for general maintenance or as needed. These machines had not been serviced in over 3 years. In (2011-2012) the Dean provided money to service the sewing machines and three of the sergers. Two more sergers will need to be serviced this next year. There is no money in the repair budget; that was taken by our Dean two years ago. These machines are over 30+ years old and the repairman has notified the Program Coordinator that some of the types of machines we have, he can no longer get parts for them. This Spring 2015, the Dean was able to fund eight new Bernina Computerized sewing machines for the Fashion Program!!! This has really helped our students who often were struggling with a machine that was not working.

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14

2.1 Fiscal Year Expenditures

Santa Rosa Campus

| Expenditure Category | Unrestricted Funds | Change from 2012-13 | Restricted Funds | Change from 2012-13 | Total | Change from 2012-13 |
|--------------------------------------|--------------------|---------------------|------------------|---------------------|-------------|---------------------|
| Faculty payroll | \$34,394.80 | 18.73% | \$0.00 | 0.00% | \$34,394.80 | 18.73% |
| Adjunct payroll | \$43,430.56 | 12.25% | \$0.00 | 0.00% | \$43,430.56 | 12.25% |
| Classified payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| STNC payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Student payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Management payroll (and Dept Chairs) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Benefits (3000's) | \$10,368.77 | 9.33% | \$0.00 | 0.00% | \$10,368.77 | 9.33% |

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|---------------------------|--------------------|---------------|---------------|--------------|--------------------|---------------|
| Supplies (4000's) | \$3,291.92 | -15.00% | \$0.00 | 0.00% | \$3,291.92 | -15.00% |
| Services (5000's) | \$100.00 | -81.82% | \$0.00 | 0.00% | \$100.00 | -81.82% |
| Equipment (6000's) | \$1,047.83 | 0.00% | \$0.00 | 0.00% | \$1,047.83 | 0.00% |
| Total Expenditures | \$92,633.88 | 13.57% | \$0.00 | 0.00% | \$92,633.88 | 13.57% |

Petaluma Campus (Includes Rohnert Park and Sonoma)

| Expenditure Category | Unrestricted Funds | Change from 2012-13 | Restricted Funds | Change from 2012-13 | Total | Change from 2012-13 |
|--------------------------------------|--------------------|---------------------|------------------|---------------------|---------------|---------------------|
| Faculty payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Adjunct payroll | \$0.00 | -100.00% | \$0.00 | 0.00% | \$0.00 | -100.00% |
| Classified payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| STNC payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Student payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Management payroll (and Dept Chairs) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Benefits (3000's) | \$0.00 | -100.00% | \$0.00 | 0.00% | \$0.00 | -100.00% |
| Supplies (4000's) | \$0.00 | -100.00% | \$0.00 | 0.00% | \$0.00 | -100.00% |
| Services (5000's) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Equipment (6000's) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Total Expenditures | \$0.00 | -100.00% | \$0.00 | 0.00% | \$0.00 | -100.00% |

Other Locations (Includes the PSTC, Windsor, and other locations)

| Expenditure Category | Unrestricted Funds | Change from 2012-13 | Restricted Funds | Change from 2012-13 | Total | Change from 2012-13 |
|--------------------------------------|--------------------|---------------------|------------------|---------------------|---------------|---------------------|
| Faculty payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Adjunct payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Classified payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| STNC payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Student payroll | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Management payroll (and Dept Chairs) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Benefits (3000's) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Supplies (4000's) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Services (5000's) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Equipment (6000's) | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |
| Total Expenditures | \$0.00 | 0.00% | \$0.00 | 0.00% | \$0.00 | 0.00% |

Expenditure Totals

| Expenditure Category | Amount | Change from 2012-13 | District Total | % of District Total |
|-----------------------------|-------------|---------------------|------------------|---------------------|
| Total Expenditures | \$92,633.88 | 8.74% | \$120,253,860.49 | 0.08% |
| Total Faculty Payroll | \$77,825.36 | 9.91% | \$43,245,546.66 | 0.18% |
| Total Classified Payroll | \$0.00 | 0.00% | \$19,181,736.44 | 0.00% |
| Total Management Payroll | \$0.00 | 0.00% | \$8,511,170.13 | 0.00% |
| Total Salary/Benefits Costs | \$88,194.13 | 9.51% | \$90,311,305.65 | 0.10% |
| Total Non-Personnel Costs | \$4,439.75 | -4.60% | \$15,816,837.66 | 0.03% |

2.1b Budget Requests

| Rank | Location | SP | M | Amount | Brief Rationale |
|------|------------|----|----|------------|---|
| 0002 | Santa Rosa | 01 | 01 | \$2,000.00 | Computer Technology Station to allow for power point presentation, etc. Needed for power point presentation and other use of the document camera to be effective. this request has been asked for over the last eight years. |
| 0003 | Santa Rosa | 01 | 01 | \$400.00 | Room 885 needs two wall mounted power strips along the east and west walls above the counters. Needed for adequate power outlet for the many different sewing machines used in the lab. Extension cords on the floor are unsafe for students and can cause injury. |
| 0004 | Santa Rosa | 01 | 01 | \$2,700.00 | Bernina 800DI Sergers - need two sergers for the lab to update old sergers purchased 10 years+ ago. The new machines are easier to thread and change the setting to achieve different stitches, which is one of the major challenges in learning to use these types of machines. Sergers are one of |

| | | | | | |
|------|------------|----|----|------------|--|
| | | | | | the primary machines used in sewing all types of today's fabrics. Learning how to effectively use a serger is an important component in the course content for virtually all the sewing classes in our program. |
| 0005 | Santa Rosa | 01 | 01 | \$800.00 | Storage cabinet with a table surface. Located in the storage room where the Floral Design Refrigerator was removed. Needed to house supplies and preparation for samples and demonstration materials for classes. |
| 0006 | Santa Rosa | 01 | 01 | \$500.00 | To purchase media including DVDs and software that can be used with the media available in the classroom. Fashion changes and updating for textiles, fashion analysis, and other classes are a few that need new media. |
| 0007 | Santa Rosa | 01 | 01 | \$800.00 | To repair equipment in the Fashion Studies Program, sewing machines, sergers, industrial sewing machines, and miscellaneous items such as the power steamer iron. |
| 0008 | Santa Rosa | 01 | 01 | \$1,000.00 | To cover increased cost of office supplies. To purchase materials for classroom activities (e.g. color charts for Fashion Studies cost \$550) |
| 0009 | Santa Rosa | 01 | 01 | \$300.00 | To cover the cost of magazines that students need to use in Fashion Studies classes and to include men's fashion magazines since there are a number of men in our fashion classes. Some of the cost is currently being paid for by the former (retiring) program coordinator's personal funds. |

2.2a Current Classified Positions

| Position | Hr/Wk | Mo/Yr | Job Duties |
|-----------------------------|-------|-------|---|
| Laboratory Assistant I | 20.00 | 11.00 | <p>Maintain the Garcia Hall labs for all programs that use the facility.</p> <p>Assist instructors in the preparation for classes to be held in the lab classrooms in Garcia.</p> <p>Assist instructors preparing lab materials for each student (examples, Textiles and Fashion Analysis).</p> <p>Hand out lockers and change locks each semester.</p> <p>Supervise and work with student employees.</p> <p>Coordinate with the Administrative Assistant II developing a list of supplies to order for all programs in the department.</p> <p>Maintain and organize all lab materials and supplies used in the various CFS programs.</p> <p>Note: The Lab Assistant III position has been eliminated and transferred to the Culinary Arts Program full time. The budget for the 10 hours per week work in the CFS Dept. was transferred to the Culinary Arts Program as well. The Vice President of the college approved the CFS Dept. to hire an STNC Lab Assistant I to replace the previous Lab Assistant III position, at a much lower hourly rate, however, no budget for salary was given to the dept. This 2014-2015 year the salary for the STNC will be paid via CTEA Funds. The Deans will have to determine funding for this position next year and beyond. The CFS budget has been assigned to the AD MIN II in the Department. The decision to relocate the Lab Assistant III was effective July 1, 2014. The CFS Dept. is currently developing the job announcement to hire an STNC as soon as possible.</p> |
| Administrative Assistant II | 24.00 | 12.00 | <p>Oversees various administrative tasks, troubleshoots, resolves problems and recommends solutions. Composes reports, correspondence, memos, forms, agendas, faculty evaluations, schedule change forms, meeting minutes, directories etc.</p> <p>Prepares and coordinates submission of curriculum documents according to Course Outline of Record (Title V) and District guidelines.</p> <p>Coordinates and attends department meetings and advisory committee meetings and takes notes and prepares minutes.</p> <p>Monitor and processes all purchase orders, cash advances, budget transfers, course fees and audits, repair of equipment, etc. for the Dept. This responsibility has been assigned since July 1, 2014 when the Lab Assistant III position was transferred to the Culinary Arts Program along with the salary budget.</p> <p>Maintains various department records, spread sheets and databases.</p> |

| | | | |
|--|--|--|---|
| | | | Assists instructors and students with various tasks, problems and issues. |
|--|--|--|---|

2.2b Current Management/Confidential Positions

| Position | Hr/Wk | Mo/Yr | Job Duties |
|-----------------|-------|-------|---|
| CFS Dept. Chair | 16.00 | 10.00 | <p>Personnel - staffing, hiring, orientation of new adjunct faculty, evaluations of both faculty and classified staff.</p> <p>Class Schedule - coordinates the development of the class schedule for all programs. Assists supervising administrator in canceling and adding classes, and readjusting instructor schedules.</p> <p>Department - holds department meeting at least once per semester - usually every month. Responsible for maintaining communication with all staff regarding District and Department issues. Student complaints - deals with students and instructors involved in the complaint.</p> <p>Facilities and Equipment - develops priority lists with program coordinators. Processes purchases approved by supervising administrator.</p> <p>Budget - monitors and approves purchases/expenditures.</p> |

2.2c Current STNC/Student Worker Positions

| Position | Hr/Wk | Mo/Yr | Job Duties |
|----------|-------|-------|------------|
|----------|-------|-------|------------|

2.2d Adequacy and Effectiveness of Staffing

Current classified staff is used VERY efficiently. However, because the workload exceeds classified staff availability, faculty are working without compensation to meet program needs. The current Lab Assistant III position was terminated in the CFS Dept. and that 10 hours of work transferred to the Culinary Arts Dept. effective July 1, 2014. The budget for the salary was transferred to the Culinary Arts Program as well. The Vice President of the college approved an STNC position, Lab Assistant I, (at a much lower hourly rate than the Lab Assistant III position previously in the Dept.) for the CFS Dept., however, no money for paying the salary. This year 2014-2015, the salary will be paid from CTEA Funds. The Deans will need to determine how to pay the salary next year and in the future. This new STNC Lab Assistant position will be 20 hours per week for 11 months.

The Administrative Assistant was reclassified to an Administrative Assistant II in July, 2012. However the total number of hours for this 0.6 position continues to be inadequate.

2.2 Fiscal Year Employee Data and Calculations

Employee Head Counts

| Employee Category | Count | Change from 2012-13 | District Total | % of District Total |
|-----------------------|-------|---------------------|----------------|---------------------|
| Contract Faculty | 1 | 0.00% | 277 | 0.36% |
| Adjunct Faculty | 5 | 0.00% | 1351 | 0.37% |
| Classified Staff | 0 | 0.00% | 490 | 0.00% |
| STNC Workers | 0 | 0.00% | 458 | 0.00% |
| Student Workers | 0 | 0.00% | 610 | 0.00% |
| Mgmt/Admin/Dept Chair | 0 | 0.00% | 144 | 0.00% |

Employee FTE Totals

| FTE Category | FTE | Change from 2012-13 | District Total | % of District Total |
|----------------------------|--------|---------------------|----------------|---------------------|
| FTE-F - Faculty | 1.8489 | -3.04% | 679.6236 | 0.27% |
| FTE-CF - Contract Faculty | 1.0000 | 0.00% | 274.8500 | 0.36% |
| FTE-AF - Adjunct Faculty | 0.8489 | -6.39% | 404.7736 | 0.21% |
| FTE-C - Classified | 0.0000 | 0.00% | 407.3756 | 0.00% |
| FTE-ST - STNC | 0.0000 | 0.00% | 63.8460 | 0.00% |
| FTE-SS - Support Staff | 0.0000 | 0.00% | 647.5458 | 0.00% |
| FTE-SW - Student Workers | 0.0000 | 0.00% | 176.3242 | 0.00% |
| FTE-M - Management | 0.0000 | 0.00% | 114.8000 | 0.00% |
| FTE-DC - Department Chairs | 0.0000 | 0.00% | 50.0000 | 0.00% |

Student Data

| Data Element | Value | Change from 2012-13 | District Total | % of District Total |
|--------------------------|---------|---------------------|----------------|---------------------|
| FTES-CR - Credit | 37.2567 | -10.91% | 16276.6188 | 0.23% |
| FTES-NC - Non-Credit | 0.0000 | 0.00% | 2028.0819 | 0.00% |
| FTES - combined | 37.2567 | -10.91% | 18304.7007 | 0.20% |
| Students Enrolled/Served | 436 | 35.40% | 30000 | 1.45% |

Calculations

| Data Element | Value | Change from 2012-13 | District Total | % of District Total |
|---|-------------|---------------------|----------------|---------------------|
| FTE-S : FTE-F | 20.1507 | -8.12% | 26.9336 | 74.82% |
| FTE-AF : FTE-CF | 0.8489 | -6.39% | 1.4727 | 57.64% |
| FTE-F : FTE-SS | 0.0000 | 0.00% | 1.0495 | 0.00% |
| FTE-F : FTE-M | 0.0000 | 0.00% | 5.9201 | 0.00% |
| FTE-SS : FTE-M | 0.0000 | 0.00% | 5.6406 | 0.00% |
| FTE-ST : FTE-C | 0.0000 | 0.00% | 0.1567 | 0.00% |
| Average Faculty Salary per FTE-F | \$42,092.74 | 13.36% | \$63,631.61 | 66.15% |
| Average Classified Salary per FTE-C | \$0.00 | 0.00% | \$47,086.12 | 0.00% |
| Average Management Salary per FTE-M | \$0.00 | 0.00% | \$74,139.11 | 0.00% |
| Salary/Benefit costs as a % of total budget | 95.21% | 0.71% | 75.10% | 126.77% |
| Non-Personnel \$ as a % of total budget | 4.79% | -12.27% | 13.15% | 36.44% |
| Restricted Funds as a % of total budget | 0.00% | 0.00% | 11.75% | 0.00% |
| Total Unit Cost per FTE-F | \$50,102.10 | 12.15% | \$176,941.86 | 28.32% |
| Total Unit Cost per FTE-C | \$0.00 | 0.00% | \$295,191.61 | 0.00% |
| Total Unit Cost per FTE-M | \$0.00 | 0.00% | \$1,047,507.50 | 0.00% |
| Total Unit Cost per FTE-S | \$2,486.37 | 22.07% | \$6,569.56 | 37.85% |
| Total Unit Cost per student served/enrolled | \$212.46 | -19.69% | \$4,008.46 | 5.30% |

2.2e Classified, STNC, Management Staffing Requests

| Rank | Location | SP | M | Current Title | Proposed Title | Type |
|------|----------|----|---|---------------|----------------|------|
|------|----------|----|---|---------------|----------------|------|

2.3a Current Contract Faculty Positions

| Position | Description |
|--|---|
| Tammy Sakanashi | CFS Department Chair and Foods and Nutrition (FDNT) instructor. |
| New Hire Faculty Tenured Track Spring 2015 | Program Coordinator Food Service Supervisor program formerly Dietetic Technology (no paid reassigned time) FDNT instructor. |
| Jill Tarver, New Faculty Tenure Track | Food and Nutrition Instructor and Diet Tech Program Coordinator, 20% Reassigned Time for Diet Tech Program Coordination which is District paid and on-going. (Jill is completing her 3rd year of tenure track). |

2.3b Full-Time and Part-Time Ratios

| Discipline | FTEF Reg | % Reg Load | FTEF Adj | % Adj Load | Description |
|------------|----------|------------|----------|------------|---|
| CFS | 0.0000 | 0.0000 | 0.3600 | 100.0000 | All courses taught by adjuncts, ratio of full-time to part-time is significantly lower than district ratio indicating more full-time support is needed in CFS. At this time, no CFS courses have been offered in the last year. The CFS Department Chair is working on a CFS Major where the Consumer Issues classes will be required. It is planned to submit the CFS major to Curriculum in Spring 2015. |
| CNIS | 0.0000 | 0.0000 | 0.2000 | 100.0000 | All courses taught by adjuncts, ratio of full-time to part-time is significantly lower than district ratio indicating more full-time support is needed in CNIS. At this time, due to budget constraints, no Consumer Issues classes have been offered last year. These classes will be part of a CFS Major that the Dept. will be submitting Spring 2015. |
| District | 0.0000 | 41.0000 | 0.0000 | 59.0000 | Based on Fall 2006 |
| FASH | 0.4200 | 17.0000 | 2.0700 | 83.0000 | A full time faculty currently teaches 2 courses in Fashion Studies and 2 courses in the Interior Design program. The remaining of Fashion Studies courses are taught by adjunct faculty. The full time faculty will be retiring in May 2015. A staffing request was submitted in Fall 2014 for a full time faculty retirement replacement. The Dept. will be submitting a staffing request for the retirement full time replacement in Fall 2015 again. All courses next year will be taught by adjunct faculty only. An adjunct Fashion Studies faculty was serving as the Fashion Studies Program Coordinator this Spring 2015 and will continue to serve as the Program Coordinator next year. This position is now paid 30.6 hours each semester. The ratio is "0" for full time to part-time. Fall 2014 Ratio is 30:70 (FT-PT) Spring 2015 Ratio is 40:60 (Ft-Pt) |
| FDNT | 1.6000 | 35.0000 | 2.9800 | 65.0000 | Full-time to part-time ratio is lower than the district ratio, indicating more full-time support is needed in FDNT. A new Food and Nutrition Tenure Track faculty was approved to be hired for 2015-2016 to replace a full time faculty retiring from the Food and Nutrition Program in May 2015. At the end of May 2015, 50% of the full-time faculty in the Consumer and Family Studies Department will have retired. |
| INDE | 0.6700 | 43.0000 | 0.9000 | 57.0000 | The full-time faculty is also the Department Chair. Her teaching load is 2 courses in Fashion Studies and two in Interior Design. The ratio of full-time to part-time is lower than the district ratio. The full-time faculty will be retiring in May 2015. A staffing request was submitted in the Fall 2014 to replace the retiring full-time faculty member. A staffing request will be sent again in Fall 2015 requesting the retiring full-time replacement. At the end of May 2015, 50% of the Consumer and Family Studies Department Full-Time Faculty will have retired. Fall 2014 Ratio is 22:78 (Ft-Pt) Spring 2015 Ratio is 30:70 (Ft-Pt) |

2.3c Faculty Within Retirement Range

The CFS Department currently has 2 contract faculty in the department that will be retiring in 2015 out of a total of 4 contract faculty = 50% of full-time faculty will retire at the end of the academic year 2014-2015. One FDNT/DIET instructor will retire in March 2015 and one INDE/FASH will retire in May 2015.

The District has approved to hire a Full-Time Tenure Track Faculty Retirement Replacement Position in the Food and Nutrition area for next year 2015-2016. Interviews are set for April 2015.

Staffing requests will be submitted for two full time tenure track positions: Interior Design and Fashion Studies.

2.3d Analysis of Faculty Staffing Needs and Rationale to Support Requests

The current Consumer and Family Studies Department Chair and former Fashion Studies/Interior Design Program Coordinator will be retiring in May 2015.

The CFS Department is requesting a full time tenure track faculty for the Fashion Studies Program, 2015-2016. Retirement Replacement Position.

The Fashion Studies Program currently offers courses on the Santa Rosa campus. Courses such as Fashion 70A, Clothing and Construction and Fashion 70B have been offered on the Petaluma Campus in the past but in Spring 2013, the interim Dean at Petaluma did not allow any CFS classes – due to their FTEF requirement. Courses should be included at the Petaluma campus in Fashion Studies which would draw on new students from possibly Marin as well.

College of Marin, Mendocino College, Solano College are not offering any courses in Fashion Studies. Canada College and American River College have strong Fashion Programs and at least 2 full time faculty in their Programs.

A full time faculty could help to develop a Fashion presence on the Petaluma Campus. This would meet Sonoma County Junior College District 2013-2014 **College Initiatives #11 Multi-Campus Coordination.**

The Fashion Studies Certificate and Associates of Arts Degree program satisfies 2013-2014 **College Initiatives #VI, Basic Skills/Immigrant Education.** Knowledge of basic skills is critical and essential to successfully completing course work in the Fashion Studies Program. Students from ESL have demonstrated good success in our program. Courses in Fashion include writing and math computation in both a lecture and lab setting. Students can apply their knowledge in basic skills to assignments that are meaningful and may lead directly to a job.

Recent demographics indicate an increase in Latino population:

2009-2010 (14.9%), 2010-2011 (21.1%), 2011-2012 (15.2%), 2012-2013 (19.6%), 2013-2014 (29%)

There has been an increase in the male population:
2009-2010 (10%), 2010-2011 (9.6%), 2011-2012 (10.3%), 2012-2013 (10.1%), 2013-2014
(14.1%)

The Fashion Studies Program addresses another 2013-2014 **College Initiative, #VII, Student Access, Success and Completion**. Many of our students take our courses to learn a skill that is directly related to an occupation in Retail Merchandising and/or Fashion Design Assistant (new under 3.6 policy decision).

Many of our past and current students are working in fashion at the retail level and in management. Many students, past and current, have their own business, designing clothes, accessories and crafts and are selling their products on line. Fashion Blogs on the internet are growing quickly and our Fashion students are part of that trend.

At this time, there are no Fashion courses at the high school level in Santa Rosa City Schools and Sonoma County High Schools. There are still some Consumer and Family Studies classes at Herbert Slater Junior High School in Santa Rosa. Again, a full time tenure track faculty can help with promotion of the Fashion Studies Program at the various Career Days offered throughout the County.

The Fashion Studies Program has completed the 3.6 Policy with approval for the revitalization of the program, effective Fall 2014. Approval from CRC and EPCC occurred in Spring 2014. The Fashion Studies was omitted from the new college catalogue and the college website starting May 2013. The new Fashion Studies Program should now be back on line on the college web site starting in May 2014. The Fashion Studies Program should also be included in the next college catalogue supplement.

The CFS Department adjunct pool has been open continuously.

Factors requested by the Faculty Staffing Committee that justify hiring the retirement replacement.

1. Does the discipline have adequate contract and adjunct faculty to support it's needs?

No. At this time the current full-time faculty teaches two courses in the Interior Design program and two courses in the Fashion Studies Program. All other courses in both programs are taught by adjunct faculty. The current full-time faculty will be retiring in May 2015. Staffing request for a retirement replacement for next year was denied. All courses will be taught by adjunct faculty next year. An adjunct faculty is serving as the Fashion Studies Program Coordinator this Spring 2015 and will continue to serve next year 2015-2016. This position is paid (effective Fall 2014) 30.6 hours per semester.

The Department will be screening for new adjunct faculty this spring and fall in both interior design and fashion studies. Courses in this discipline vary and sometimes it is difficult to find faculty who can teach the wide variety of courses that are now required. Special expertise is needed in certain areas and courses.

2. How difficult is it to recruit in the disciplines in the program unit?

It has been difficult to find faculty who have the expertise in the retail and the design and production industry. Many of the courses are specialty areas.

3. How many times in the past 3 years has the department interviewed for the adjunct pool?

The Fashion Studies pool has been open continuously; we have actually interviewed and hired one new adjunct faculty during this three year period. Because of the major reduction in course offerings over a four year period, we had enough adjunct faculty to cover the department needs. We have had one adjunct faculty retire and one who is very ill and it is unclear when she may resume teaching for us again. Also, now that the college is in a growth mode and adding back courses, the need to replace the full-time faculty is critical. Additional adjunct will also be needed.

4. Other factors impacting the need for full-time faculty.

Fashion Studies is a CTE Program and a full time faculty is required to coordinate the program and develop a schedule for fall, spring and summer sessions following a rotation basis, write and update curriculum for currency and accuracy, develop and monitor an Advisory Committee that meets at least two times per year, monitor budget, supplies and equipment for the fashion classes, evaluate adjunct faculty, assess SLO's for all courses including program assessments, etc. In addition the regular faculty would be advising students and supporting them as they develop their education goals and plans. Adjunct faculty are not able to complete all the tasks that a full-time faculty must do to maintain an outstanding program of study for our students. The current full-time faculty has written many CTEA Grants over the last 12 years to provide extra money, equipment, and other projects that benefit the fashion program. Adjunct faculty would not be writing CTEA Grants and completing faculty evaluations of the adjunct faculty. These evaluations would fall on the two Food and Nutrition regular faculty who are tenured and can officially conduct the evaluation process according to the AFA Contract. These regular Food and Nutrition faculty do not have the expertise of the subject matter for Fashion Studies.

5. What PRPP information in section 5 supports the request to replace a full-time faculty position that was lost?

Head counts: Fall 2010 (224), Spring 2011 (190), Fall 2011 (199), Spring 2012 (179),
Fall 2012 (120), Spring 2013 (213), Fall 2013 (178), Spring 2014 (124),
Fall 2014 (214)

Rate of Efficiency: Fall 2010 (94.5%), Spring 2011 (105.0%), Fall 2011 (93.4%),
Spring 2012 (98.4%), Fall 2012 (109.1%), Spring 2013 (100.5%),
Fall 2013 (85.2%), Spring 2014 (95.4%), Fall 2014 (91.5%)

Class size: Fall 2010 (24.9), Spring 2011 (27.1), Fall 2011 (24.9), Spring 2012 (25.6),
Fall 2012 (30.0), Spring 2013 26.6), Fall 2013 (22.4), Spring 2014 (24.8),
Fall 2014 (23.8)

Productivity: Fall 2010 (Ratio 14.78), Spring 2011 (Ratio 16.84), Fall 2011 (14.88),
Spring 2012 (16.39), Fall 2012 (18.30), Spring 2013 (15.87),
Fall 2013 (14.05), Spring 2014 (15.30), Fall 2014 (14.69)

6. What is the rationale for this position?

The full-time faculty is the person who will oversee the Fashion Studies Program and be responsible to maintain an outstanding curriculum that is current and meets industry standards. The Fashion Studies Program completed the Policy 3.6 and has been revitalized. Approval of the new certificates and AA Degree (effective Fall 2014) occurred in Spring 2014. It is critical to have the full-time faculty advise students in the new programs of study and support them to complete their educational goals. In addition, as stated in a previous question above, the full-time faculty must maintain currency in curriculum, conduct adjunct faculty evaluations, monitor budget, supplies and equipment in the labs, coordinate the CTE Fashion Studies Advisory Committee as required, write CTEA grants to support program needs, etc.

Adjunct faculty are not able to complete all the tasks that a full-time faculty must do to maintain an outstanding program of study for our students. The current full-time faculty has written many CTEA Grants over the last 12 years to provide extra money, equipment, and other projects that benefit the fashion program. Adjunct faculty would not be writing CTEA Grants and completing faculty evaluations of the adjunct faculty. These evaluations would fall on the two Food and Nutrition regular faculty who are tenured and can officially conduct the evaluation process according to the AFA Contract. These regular Food and Nutrition faculty do not have the expertise of the subject matter for Fashion Studies.

It is hoped that the full-time faculty will be able to grow the program again with the increase in student completers over the next few years.

2.3e Faculty Staffing Requests

| Rank | Location | SP | M | Discipline | SLO Assessment Rationale |
|------|----------|----|---|------------|--------------------------|
|------|----------|----|---|------------|--------------------------|

2.4b Rational for Instructional and Non-Instructional Equipment, Technology, and Software

CFS - The department needs one portable multimedia computer technology station, document camera and projector to be used in Room 885. Room 885 is not a media-enhanced classroom. This classroom is used by instructors who use multimedia presentations to enhance their teaching. The layout of this classroom does not work for the installation of a multimedia projector so the department would like to have a portable projector mounted on a cart that could be used in the classroom. Room 855, 835, and 875 are in need of remodel since the Culinary Arts Program relocated to their new building in December 2011. These three rooms will need to have multimedia projectors and document camera viewers installed as these areas are converted to classrooms that can be used by various CFS disciplines and possibly other Departments.

The department has one TV/VHS cart that does not have a DVD player mounted to it. This makes it difficult for instructors to show updated videos in room 855, 875 and 885. We are requesting a DVD player to be added to this media cart.

FASH - To meet industry needs in technology the **Fashion Studies Program** will need to increase it's use of computerized design. However, with the recent decision of the Policy 3.6 Program Review, Evaluation, Revitalization, and Discontinuance process, the computer aided courses needed by fashion studies students will not be part of the newly approved reduced Fashion Merchandising and Fashion Design Assistant Certificates of Achievements.

The Program Coordinator has chosen to leave the remaining dialogue in the PRPP Report so in the future if there is an increase in course offerings, the computer courses will be prioritized as the essential ones to add.

Currently this program teaches such courses in the Computer Information Systems department and will need their continued support in order to meet industry needs. One course has been taught in the spring semester in Maggini Hall because of the need for computer and internet access. We are hoping to add an additional new course using the OptiTex Software Program for pattern development. Our program is lacking teaching computerized pattern making. The Fashion Studies Program Coordinator has written VTEA (now called CTEA) Grants for funding the PAD Software and student stations (2007-2008, 2008-2009, 2009-2010, 2010-2011). These grants were **not funded**. The Program Coordinator applied for CTEA Grant Funding for this project in 2011-2012 and was denied again. Another CTEA Grant for this project was written for 2012-2013. Again this grant project was denied.

Other colleges use the CTEA funds to purchase software to teach pattern drafting. When we are funded for the purchase of the OptiTex system and student stations, we anticipate teaching this course every Fall semester and possibly in the Spring semester as well. We are also hoping to develop an advanced course in pattern illustration where Adobe Illustrator and Photo Shop and the 3D version of the OptiTex Software Program are used. These are Fashion Industry standard software programs that students must have training on to be competitive in the job market. We know that one local industry would have hired three of our Fashion Studies students if they had the computer based fashion illustration/Photo shop course and skills in computer based pattern making. This was reported at our Spring 2015 Fashion Studies Advisory Committee Meeting. **Job announcements in Women's Wear Daily list these computer skills as entry level and essential to hire.**

The CFS Dept. Chair is writing a CTEA Grant 2015-2016 for the OptiTex Software System and Hardware.

We also need dress forms to teach the various sewing related classes. The Program Coordinator wrote a CTEA Grant for 2011-2012 for four Wolf Dress Forms. Grant funding was denied. Dress forms are also needed for the Petaluma campus so Fashion Studies advance classes can be offered at that campus as well. This could bring students from Marin to our campus since College of Marin does not offer any classes in Fashion Studies. Developing the Fashion Studies Program at Petaluma could potentially bring in many new students.

In addition, the Fashion Studies Program Coordinator has written VTEA (now called CTEA) Grants (2007-2008, 2008-2009, 2009-2010, 2010-2011) for funding the development of individualized instructional manuals for each of the industrial sewing machines to train students for occupations where these machines are used in fashion production. These grants were **not funded**. The Program Coordinator applied for CTEA Grant Funding for this project in 2011-2012. The Program Coordinator has received requests to train students on the various industrial machines. The advisory committee and the Fashion faculty have agreed the best way to train students will be through individualized training. The department has five industrial machines so a class of 25 would not be viable. These manuals could be disseminated to other community colleges for their use as well since federal money was used to develop these manuals.

This grant was approved and the two adjunct faculty completed the manuals for three of the five industrial machines. The work done by these instructors is amazing and will be very useful for students. A new course was developed to teach the skills and will be submitted to curriculum in Fall 2012. However, with the recent decision of the Policy 3.6 process, this course will not be sent on to Curriculum Committee because it is not part of the newly reduced Fashion Studies certificates of achievements. The Program Coordinator wrote a CTEA Grant for 2012-2013 to complete the manuals for the additional industrial sewing machines. That grant was denied. This was a surprise since the Dean and Chuck Robbins ask the Program Coordinator to break the project into two years. It is not clear why the second year request was not approved. Could it have something to do with Policy 3.6?

The Fashion Studies Program has revised the poster developed to be mailed to local junior highs and high schools in the Sonoma County area along with the Fashion Studies new flyers. The Program Coordinator will need to develop some type of flyer (not brochures) to distribute to the junior highs and high schools and others for new enrollment. This should bring in new students graduating from high school.

The Dean of CTE has offered to pay for the development of a 2 minute video for each of the CTE programs and a pull-up banner to advertise each program. It is hoped that the banner can be produced before the end of May 2015. The 2 minute video will be added to our program goals for next year.

The Fashion Studies Program now has a Facebook page. Fashion Studies faculty have been posting lots of images on the Facebook including field trip activities from some classes, our recent "Sew It with Silk" Contest entries and winners, Day Under the Oaks activities and displays, etc.

Development of DVD or some type of media to market the Fashion Studies Program is another goal for next year. This type of promotional video or DVD can be displayed on our Campus website as well as youtube, facebook, and any other social networking sites available. This would be a great way to introduce and promote our Fashion Studies program to potential students and maybe allow us to compete with the private fashion schools.

The Fashion Studies Program is requesting 4 new French European dress forms for the Flat Pattern and Draping classes. Our draping and flat pattern classes proceed more efficiently when there are adequate dress forms in the lab for students to complete their assignments and projects. Currently, our students are sharing forms resulting in late work and fewer completed projects. With an adequate number of dress forms in our draping classes, students could focus their limited time on learning draping skills rather than building less than professional forms for the projects.

These dress forms are available in various sizes. Since the annual fashion show was cancelled in Spring 2014, the Fashion Studies Program Coordinator received approval to transfer money to capital outlay and order three dress forms at a reduced cost from a vendor who was providing a special workshop training for our local sewing guild. The owner offered the savings to the junior college.

In Spring 2013, the Petaluma interim Dean requested that the Clothing Construction course not be taught in Petaluma anymore. The Program Coordinator was asked to clean out all supplies and equipment in the classroom from the Fashion Studies and Floristry classes. Hopefully, that decision will change in the near future as courses are expanded after the four years of cuts in course offerings. In order to expand offerings in Petaluma, equipment must be available for students to use. At this time, students who enroll in Clothing Construction classes in Petaluma are requested to bring their own sewing machines. There needs to be storage space (locked) provided for these classes to function. With phase II at the Petaluma campus, no thought was given to storage needs for the Fashion or even the Interior Design Programs. Sewing machines and dress forms are essential to teaching Flat Pattern and Draping classes. These particular classes would be well received on the Petaluma campus and could bring in students from Marin County. College of Marin does not offer any courses in Fashion or Interior Design.

The Fashion Studies Display Window in the hallway of Garcia Hall is in need of remodeling. The walls need to be refinished, the light fixtures need to be updated and designed for proper lighting for displays, the plexiglass needs to be replaced because it is scratched (someone used the wrong cleaning solution on it), the ceiling needs to be repaired and/or painted, the floor needs to be recarpeted, and a portable floor needs to be made so displays can be shown with the floor raised. It would be great to have the plexiglass replaced with tempered glass so scratches would not occur so easily.

Annual Fashion Show Needs:

The Fashion Studies annual fashion show has been held at Santa Rosa Plaza on the last Sunday of April as a rule. This is a great event and provides a public venue to view what the fashion students can do in the production of the fashion show and showing student design work from the Flat Pattern and Draping classes. Over the years, we have had to purchase supplies for the dressing room tent and carpet pieces for the flooring. Portable mirrors have been purchased and are breaking down and the rolling carts used in the past are not heavy enough to accommodate the types of clothing used. These are breaking down as well. Below is a list of the items needed to continue to provide a professional fashion show viewed by the public.

Money is needed to hire the DJ for the Music in the Fashion Show (\$700.00); they need to carry a 2 million dollar liability insurance policy. In the past we had hired a DJ for \$200.00 who has this insurance. Unfortunately this year, he was not available. The faculty member has contacted over 20 other DJ's who either do not have the insurance required or were unavailable for the date that the SR Plaza gave us for the event. We also contacted our own Media Services to see if they could provide the music; there are two major events on campus and they so not have the STNC to cover a third event on the same day. Our plan next year is to contact our Media Services and get on their calendar for the Spring 2016 fashion show. That could save a great deal of money for our program if they can provide the music and equipment and the STNC.

Rolling Racks - These can be easily set up and broken down for transport, or stored when not in use. Ideally, these should be tall enough that long garments are not damaged by trailing on the ground. Currently, the garments are bagged and laid down in the instructors or students cars for transport. These are them reorganized when at the mall before the show. Need 4 \$79.00 each = \$344.00

Money in budget to rent a U-Haul Truck for one day - This would allow the garments to be pre-organized on the racks and the racks could be rolled into the mall. Other items like the tent, mirrors and the stage display could be transported at one time. Individual cars would not be used. \$125.00 per day estimate.

Tent Sides - Used for the dressing and changing rooms for the male and female students. Currently the tent canopes are enclosed with a heavy fabric that is safety pinned in place. This is time consuming and not always done neatly. Purchasing commercial sides and ends that were made for out tents would be ideal. It would be easier to install and use; would look sturdy and more professional. White color.

Need 4 end wall pieces \$57.95 each = \$252.00

Need 2 sides 20' long \$89.99 each = \$200.00

Storage Boxes for Tents - The cardboard boxes that the tents came in are now falling apart and are currently held together with duck tape. These boxes have been used over 10 years. The concern is losing parts to the tent canopy in transport. Cost approximately \$30.00 each = \$60.00

Rubber Backed Carpets - The carpets are used inside the dressing tents to keep clothing borrowed from local stores or student designs clean. The carpets need to be slip resistant, to help muffle the sound and prevent people from tripping. The current carpet purchased over 10+ years ago is falling apart. The carpet is duct tape together; is difficult to transport, and store and is ready for replacement. There are two 10' x 20' dressing tents. the total area that needs carpet is 20' x 20'. Charcoal color is best. Approximately \$400.00.

Cart for Moving Tents and Carpets - A furniture dolly or a garden cart would help and be easy to store. Approximate cost = \$125.00 heavy duty.

Mirrors - Need 4 mirrors that are somewhat durable to be transported from school to the mall. These are used in the morning when the Beauty School students come to campus and for the make-up and hair of the models. Need 4 at \$28.00 each = \$122.00

2.4c Instructional Equipment and Software Requests

| Rank | Location | SP | M | Item Description | Qty | Cost Each | Total Cost | Requestor | Room/Space | Contact |
|------|------------|----|----|---|-----|------------|-------------|------------------|----------------------|-----------|
| 0001 | Santa Rosa | 00 | 00 | Smart Classroom Upgrade | 1 | \$2,300.00 | \$2,300.00 | Lyra Bobo | 885 | Lyra Bobo |
| 0003 | Santa Rosa | 01 | 01 | French European Dress Forms (4 each at SR) | 4 | \$800.00 | \$3,200.00 | Bonnie Panizzera | 885 | Lyra Bobo |
| 0004 | Santa Rosa | 01 | 01 | Bernina 800DI Sergers | 2 | \$1,249.99 | \$2,499.98 | Bonnie Panizzera | 885 | Lyra Bobo |
| 0005 | Santa Rosa | 01 | 01 | Metal Locking Storage Cabinets for Supplies Class | 3 | \$300.00 | \$900.00 | Bonnie Panizzera | Maginni Computer Lab | Lyra Bobo |
| 0006 | Santa Rosa | 01 | 01 | OptiTex PDS Software - Student Stations | 20 | \$1,045.00 | \$20,900.00 | Bonnie Panizzera | Maggini Lab | Lyra Bobo |

| | | | | | | | | | | |
|------|------------|----|----|--|---|------------|-------------|------------------|-------------|-----------|
| 0007 | Santa Rosa | 01 | 01 | 36"x48" Calcomp Roll-Up III Digitizer-16 Button Cu | 1 | \$2,985.00 | \$2,985.00 | Bonnie Panizzera | Maggini Lab | Lyra Bobo |
| 0008 | Santa Rosa | 01 | 01 | HP Design Jet Plotter - replaceable Cartridges | 1 | \$5,990.00 | \$5,990.00 | Bonnie Panizzera | Maggini Lab | Lyra Bobo |
| 0009 | Santa Rosa | 01 | 01 | Network Key for the OptiTex Software | 1 | \$500.00 | \$500.00 | Bonnie Panizzera | Maggini Lab | Lyra Bobo |
| 0010 | Santa Rosa | 01 | 01 | OptiTex 3D Fast Sample Create Physical parametric | 2 | \$1,080.00 | \$2,160.00 | Bonnie Panizzera | Maggini Lab | Lyra Bobo |
| 0011 | Santa Rosa | 01 | 01 | Shipping/Handling Optitex Software and Hardware | 1 | \$535.00 | \$535.00 | Bonnie Panizzera | Maggini Lab | Lyra Bobo |
| 0012 | Santa Rosa | 01 | 01 | Optitex Training 2 Days WEB Training | 2 | \$1,700.00 | \$3,400.00 | Bonnie Panizzera | Maggini Lab | Lyra Bobo |
| 0013 | Santa Rosa | 01 | 01 | Rolling Racks for Fashion Show | 4 | \$79.00 | \$316.00 | Bonnie Panizzera | 880 Garcia | Lyra Bobo |
| 0014 | Santa Rosa | 01 | 01 | Rubber Back Carpet for Fashion Show | 1 | \$400.00 | \$400.00 | Bonnie Panizzera | 880 | Lyra Bobo |
| 0015 | Santa Rosa | 01 | 01 | Tent Sides for Fashion Show | 2 | \$89.99 | \$179.98 | Bonnie Panizzera | 880 | Lyra Bobo |
| 0016 | Santa Rosa | 01 | 01 | Storage Boxes for the Tent - Fashion Show | 2 | \$30.00 | \$60.00 | Bonnie Panizzera | 880 | Lyra Bobo |
| 0017 | Santa Rosa | 01 | 01 | 4 End Walls for Tent for Fashion Show | 4 | \$57.95 | \$231.80 | Bonnie Panizzera | 880 | Lyra Bobo |
| 0018 | Santa Rosa | 01 | 01 | Bernina Sewing Machines Santa Rosa Campus | 4 | \$3,000.00 | \$12,000.00 | Bonnie Panizzera | 885 | Lyra Bobo |
| 0019 | Santa Rosa | 01 | 01 | Money/Hire a DJ/ Music Fashion Show | 1 | \$700.00 | \$700.00 | Bonnie Panizzera | 880 | Lyra Bobo |

2.4d Non-Instructional Equipment, Software, and Technology Requests

| Rank | Location | SP | M | Item Description | Qty | Cost Each | Total Cost | Requestor | Room/Space | Contact |
|------|----------|----|---|------------------|-----|-----------|------------|-----------|------------|---------|
|------|----------|----|---|------------------|-----|-----------|------------|-----------|------------|---------|

2.5a Minor Facilities Requests

| Rank | Location | SP | M | Time Frame | Building | Room Number | Est. Cost | Description |
|------|------------|----|----|------------|-------------|--------------------|--------------|---|
| 0001 | Santa Rosa | 04 | 01 | Urgent | Garcia Hall | Room 835, 855, 875 | \$200,000.00 | Garcia hall has not been significantly upgraded over the past 40 years. Room 835 (formerly the Bakery) and Room 855 must be remodeled to convert the space from the kitchen and bakery space to a general classroom with tables and chairs, new lighting, blackout curtains, some kitchen appliances (ex. a pullman type kitchen) or free standing appliances (needed for some courses in CFS), smart room. Refer to information included in the CFS 1301 PRPP report for more details. Room 835 will have one temporary wall relocated to provide more office space in Room 801. Room 875 will need to be remodeled to take grey paint off of the existing cabinets, replace blackout curtains, replace tables and chairs, convert to a smart room with portable media equipment, etc. Plans for remodeling these three rooms should include the CFS faculty for input before plans are finalized. |
| 0002 | Santa Rosa | 04 | 01 | Urgent | Garcia Hall | Building | \$200,000.00 | Remodel Garcia Hall to be more energy efficient. Upgrade HVAC system. Think about meeting some sustainable/green standards. |
| 0003 | Santa Rosa | 01 | 01 | Urgent | Garcia Hall | Display Window | \$3,000.00 | The display window in the hall needs new lighting in the ceiling, a new ceiling, walls need to be painted; a portable floor should be added to use in the displays to create flexible window presentations. The plexiglass must be replaced with tempered glass. |

| | | | | | | | | |
|------|------------|----|----|--------|-------------|-----------|------------|---|
| 0004 | Santa Rosa | 01 | 01 | Urgent | Garcia Hall | 880F | \$2,000.00 | The storage room behind the adjunct office recently had the Floral Design refrigerator removed. The floor tiles were damaged and need to be replaced. The wall needs to be painted and a series of shelves be built up on the wall for added storage for supplies (can be used by fashion and floral design programs) who share this space. |
| 0005 | Santa Rosa | 01 | 01 | Urgent | Garcia Hall | 880 ; 890 | \$4,000.00 | Build additional 4-5 storage wall cabinets (locking) in Room 890 and in the storage closet in Room 880. |
| 0006 | Santa Rosa | 01 | 01 | Urgent | Garcia Hall | 885 | \$1,000.00 | Relocate the floor outlets from the center of the room to under the tables so students and staff do not trip on cords and extra extension cords that are used with the sewing machines, sergers, and student's laptop computers. |
| 0007 | Santa Rosa | 04 | 06 | Urgent | Garcia Hall | 885; 895 | \$500.00 | Re-stain the wood doors in Room 885 and 895 (both sides). This is needed to preserve the wood. These doors were stripped five years ago and not refinished. This is important since Garcia Hall is a historic building on campus. |
| 0008 | Santa Rosa | 04 | 06 | 1 Year | Garcia Hall | 885 | \$5,000.00 | Replace and/or repair the formica cabinets tops on the counters and the demonstration table. These counter tops were install in 1966 and are showing alot of wear and tear. Cuts, holes and stains are exposed. Fabrics are used on these surfaces from the many sewing courses and can be damaged from the rough spots. |

2.5b Analysis of Existing Facilities

As outlined in the **Space Allocation Needs Assessment Report (Dec, 2005)** Garcia Hall is in need of basic infrastructure improvements including: remodeling to prevent rodent infestation; window and flooring improvements/replacements; lighting replacements/improved control systems. Further the HVAC system needs updating and extension into additional office areas and the bathrooms. It is pretty cold in the winter!!! The HVAC system is based on a boiler that is constantly breaking down. This system should be converted to a more energy efficient system to save the District in energy costs.

Room 875, 885 have requested media and a Computer Technology Station and a Document Camera for the last 9 years. Instructors need to teach using power point and it is not accessible at this time. Media requests are listed in another section of this PRPP report. Room 835 and 855 also need to be upgraded as smart rooms when they are remodeled, now that the Culinary Arts Program has vacated the building.

The report states that additional storage space and remodeling of existing cabinetry is needed. It also states in the report that with the expansion and relocation of the Culinary Arts Program to their new off-campus facilities the existing kitchen (Room 855 and 835) could be used by other programs. To do this modifications/remodeling of the kitchen, former bakery, and Room 875 classroom is needed. Ideas and needs for these spaces have been highlighted in the 1301 PRPP Report. Full-time faculty have been reviewing the blueprints of Garcia Hall over the summer 2013, Fall 2013, Spring 2014, Summer 2014, and Fall 2014 to address needs of the remaining disciplines now that the Culinary Arts Program moved to their new building in December 2011. Money will need to be allocated to address these changes so existing programs can function.

The Administration, Cluster Dean, and CFS faculty will need to meet to discuss remodeling ideas that will support the remaining disciplines in CFS. Other departments may also use the space after CFS Dept. needs are filled. **The CFS Department Chair and the Dean recently met with Tony Ischen and the architects to discuss the needs of the program and the use of the facilities by all of the CFS programs. A written report was submitted outlining specific needs and accommodations in this area.**

The Fashion Studies Program is in dire need of additional storage cabinets (locked) for instructional supplies that are used in the Visual Merchandising, Fashion Show, Clothing Construction, and Textile courses. The Fashion Studies program has taken over the storeroom in the hallway of Garcia Hall and the Interior Design program has taken over the cabinet storage in the hallway and in Room 875 for tiles, flooring, fabrics, etc. supplies. There is space to build additional storage in the building but we need to have funding to support the request. It is difficult for students to sort through extra supplies and materials because of the limited storage space now available. Efficient storage would allow the instructors to better manage the supplies and mannequins so things are not damaged in moving items from one place to another.

The display window is in need of an overhaul! The ceiling needs to be painted and new lights must be installed. The acrylic plexiglass window is damaged due to scratching when the wrong

cleaning agent was used many years ago. A tempered glass window replacement is preferred to avoid that problem in the future. A portable floor should be built that can be added or removed to raise and lower the window displays as needed.

Our facilities and equipment in the classrooms are accessible to disabled students and staff. However, Room 860, should have some of the tablet chairs replaced with table and chairs to accommodate large size students. Tablets chairs are not accessible for most of our students. The Dean has found money this Spring to replace the desks, tables, and chairs in Room 860, 880, and 885. These will be ordered in April 2015.

Other conditions to the facilities not listed here are included in 2.4b section of PRPP.

3.1 Develop Financial Resources

3.2 Serve our Diverse Communities

Faculty and staff within the CFS department are committed to supporting diversity both in the classroom and in the work environment. For recruiting faculty we follow the standard procedures set out by the SRJC HR department. When applications for new positions are requested we ask all candidates for their statement on diversity.

3.3 Cultivate a Healthy Organization

Classified staff are encouraged to attend trainings as pertinent to their responsibilities.

3.4 Safety and Emergency Preparedness

Department Chair

3.5 Establish a Culture of Sustainability

Recycled paper bins are in the hallway for students and bins are located in our department office; supplies (printer cartridges) are recycled in the warehouse.

Many instructors have posted information, syllabi, handouts, for their courses using File Depot.

Many instructors have developed readers and lab manuals that are now sold to the students in the bookstore; this has helped to cut down on our graphics budget.

Many instructors have been using 2-sided copies for their courses to cut down on the use of paper and be more sustainable.

Many instructors have printed their exams on two-sided paper.

Many instructors use their own web page through CATE to post information about their courses.

4.1a Course Student Learning Outcomes Assessment

The Fashion Studies Program has been working on SLO's Assessment starting Fall 2011. There are a number of courses that have been completed and these courses will be shown on our PRPP chart.

As of March 6, 2015, all courses in Fashion Studies have been assessed (100%) and all certificates and majors program SLO's have 100% complete assessment.

CFS Department 6-Year Cycle SLO Assessment Plan: 1303-Fashion

| Course | SLO #s | Participating Faculty | Semester Initiated or to Be Initiated | Semester Completed | Comments | Year of Next Assessment |
|---|--------------------|---------------------------------|---------------------------------------|--------------------|--|--------------------------|
| FASHION | | | | | | |
| FASH 8: Introductory Textiles | #1, 2, 3 #4 | B Panizzera B Panizzera | F 2013 F 2014 | F 2013 | SLO Met | F 2019 |
| FASH 52.2: Visual Merchandising | #1, 2, 3 | B Panizzera | | | | As scheduled |
| FASH 53: Fashion Analysis | #1, 2, 3, 4 | B Panizzera B Panizzera | S 2014 S 2014 | S 2014 S 2014 | | S 2020 S 2020 |
| FASH 56A: Fashion Design & Illustration | #1, 4 #2 #3 | L Bobo L Bobo L Bobo | 2011-12 2012-13 2014-15 | S 2012 S 2013 | SLO's Met SLO Met | 2017 S 2018 S 2015 |
| FASH 57: Fashion Buying | #2 | S Ospital | S 2013 | S 2013 | SLO not met; need more math preparation to meet course SLOs | Course Inactivated |
| FASH 60: Draped Design | #3 #2, 3 #1 | L Bobo L Bobo | 2012-13 2013-14 | S 2013 S 2014 | SLO Met; some course changes recommended | S 2020 As scheduled |
| FASH 62A: Flat Pattern Design | #3 #1,2 | L Bobo L Bobo/B Panizzera | 2011-12 & 2012/13 2014-15 | S 2013 | SLO Met | S 2018 |
| FASH 70A: Clothing Construction 1 | #5 #1,4 #2,3 | E Sours B Panizzera | 2011-12 S2014 F 2014-S15 | S 2012 | SLO Met | F 2017 S 2020 |
| FASH 70B: Clothing Construction 2 | #1, 2, 3, 4 | R Spencer- Crompton | S 2014 | S 2014 | SLOs Met | S 2020 |

| | | | | | | |
|--|-------------------|------------------------|--|--------|---------------------------------------|--|
| FASH 106: Alterations of Ready-mades | #1, 2 #3, 4 | B Panizzera | | | | As scheduled |
| FASH 121A: Basic Tee Shirts | #1, 2 #3, 4 | L Bobo | F 2014 | | | F 2014 As scheduled |
| FASH 121B: Sewing with Knits | #1, 2 | L Bobo | F 2014 | | | F 2014 As scheduled |
| FASH 139: Fashion Entrepreneurship | #4 #1, 2 #3 | L Bobo | S 2014 As scheduled As scheduled | S 2014 | SLO Met | S 2020 As scheduled As scheduled |
| FASH 151: Fashion Apparel | #1, 2 #3, 4 | B Panizzera | As scheduled | | | As scheduled |
| FASH 152: Fashion Show | #1, 2, 3 | R Spencer- Crompton | 2012-13 | S 2013 | SLO Met – some course revisions | S 2019 or as scheduled |

Not all courses are scheduled on a yearly basis. Some assessments are planned for the next term in which course is taught.

Policy 3.6 - Program Review, Evaluation, Revitalization, and Discontinuance process rendered a decision for revitalization for the Fashion Studies Program. The existing three Fashion Studies Certificates of Achievements were reduced respectively: Fashion Merchandising from 29.0 units to 20.0 units; Apparel Design and Production from 34.0 units to 20.0 units and a name revision of Fashion Design Assistant; Custom Clothing and Alterations 28.0 units terminated effective, Fall 2013. The Associate of Arts Degree in Fashion Studies is still available for students who complete the 20.0 units in the certificate +23 units of General Education requirements + 17 units of Electives for a total of 60 units.

The newly approved certificates all have program SLO's and will be submitted to the Curriculum Committee Spring 2013 and then to the Area Deans and then to the Chancellor's Office for approval. The Curriculum Dean should be submitting the revised Fashion Studies Certificates of Achievements to the Chancellor's Office for approval in September 2014.

4.1b Program Student Learning Outcomes Assessment

As of March 6, 2015, all Fashion Studies courses have been assessed (100%) and all Certificates of Achievements and Majors Program SLO's have been assessed (100%).

4.1c Student Learning Outcomes Reporting

| Type | Name | Student Assessment Implemented | Assessment Results Analyzed | Change Implemented |
|-------------------|----------------------------------|--------------------------------|-----------------------------|--------------------|
| Course | FASH 8 Introductory Textiles | Fall 2013 | Spring 2014 | Fall 2014 |
| Course | FASH 50 Fashion Careers | N/A | N/A | N/A |
| Course | FASH 52.2 Visual Merchandising | N/A | N/A | N/A |
| Course | FASH 53 Fashion Analysis | Spring 2014 | Spring 2014 | Spring 2015 |
| Course | FASH 56A Fashion Design Illus | Fall 2012 | Spring 2013 | Spring 2013 |
| Course | FASH 56B Adv Fashion Design III* | N/A | N/A | N/A |
| Course | FASH 57 Fashion Buying* | Spring 2013 | Spring 2013 | N/A |
| Course | FASH 60 Draped Design | Fall 2012 | Fall 2012 | N/A |
| Course | FASH 62A Flat Pattern Design 1 | Spring 2013 | Spring 2013 | N/A |
| Course | FASH 62B Flat Pattern Design 2* | N/A | N/A | N/A |
| Course | FASH 63 ComputerAided Flat Pt* | N/A | N/A | N/A |
| Course | FASH 70A Clothing Constr 1 | Spring 2014 | Spring 2014 | Fall 2014 |
| Course | FASH 70B Clothing Constr 2 | Spring 2014 | Spring 2014 | N/A |
| Course | FASH 99 Fashion Work Exp | N/A | N/A | N/A |
| Course | FASH 99I Fashion Wrk Exp Inter | N/A | N/A | N/A |
| Course | FASH 101 Basic Pant Fitting* | N/A | N/A | N/A |
| Course | FASH 102 Pattern Alteration* | N/A | N/A | N/A |
| Course | FASH 105 Pattern Grading* | N/A | N/A | N/A |
| Course | FASH 106 Alter Ready-made Clot | N/A | N/A | N/A |
| Course | FASH 107 Stretch Apparel * | N/A | N/A | N/A |
| Course | FASH 109 Sewing Lingerie * | N/A | N/A | N/A |
| Course | FASH 110 Bra Construction * | N/A | N/A | N/A |
| Course | FASH 111 Swimsuit Construct* | N/A | N/A | N/A |
| Course | FASH 114 Wearable Art * | N/A | N/A | N/A |
| Course | FASH 115 Copying Rdy-to-Wear* | N/A | N/A | N/A |
| Course | FASH 116 Sewing w/ Sergers* | N/A | N/A | N/A |
| Course | FASH 116.1 Serger Update * | N/A | N/A | N/A |
| Course | FASH 118 .3 Menswear - Shirts* | N/A | N/A | N/A |
| Course | FASH 118.1 Menswear - Pants* | N/A | N/A | N/A |
| Course | FASH 118.2 Menswear - Jackets* | N/A | N/A | N/A |
| Course | FASH 120 Adv Clthng EZ Tailor* | N/A | N/A | N/A |
| Course | FASH 121A Basic Tee Shirts | Fall 2014 | Fall 2014 | N/A |
| Course | FASH 121B Adv Sewing with Knit | N/A | N/A | N/A |
| Course | FASH 139 Fashion Entrepreneur | Spring 2014 | Spring 2014 | Spring 2015 |
| Course | FASH 140 History of Costume* | N/A | N/A | N/A |
| Course | FASH 141 Contemp Fashion Design* | N/A | N/A | N/A |
| Course | FASH 142 Computer Fashion Illus* | N/A | N/A | N/A |
| Course | FASH 145A Fabric Dyeing Tech* | N/A | N/A | N/A |
| Course | FASH 145B Fabric Dyeing Tech* | N/A | N/A | N/A |
| Course | FASH 151 Fashion Apparel Acces | N/A | N/A | N/A |
| Course | FASH 152 Fashion Show | Spring 2013 | Summer 2013 | Spring 2014 |
| Course | FASH 154 Bridal Consultant* | N/A | N/A | N/A |
| Certificate/Major | Fashion Studies: Custom Cert* | N/A | N/A | N/A |
| Certificate/Major | Fashion Studies: Apparel Cert | N/A | N/A | N/A |

4.2a Key Courses or Services that address Institutional Outcomes

| Course/Service | 1a | 1b | 1c | 2a | 2b | 2c | 2d | 3a | 3b | 4a | 4b | 5 | 6a | 6b | 6c | 7 |
|--------------------------------|----|----|----|----|----|----|----|----|----|----|----|---|----|----|----|---|
| FASH 152 Visual Merchandising | X | | X | X | X | | | X | X | X | X | X | X | | | X |
| FASH 53 Fashion Analysis | | | X | X | | X | X | X | | X | X | X | X | | | X |
| FASH 62A Flat Pattern Design 1 | X | | X | X | | | | X | X | X | X | X | | | | X |
| FASH 8 Introductory | | | X | | | | X | X | | X | X | | | | | X |
| FASH56A Fashion Desi | | | | X | | | X | X | | X | X | X | | | | |

4.2b Narrative (Optional)

The Consumer and Family Studies Department's mission is directly in line with many of the Institutional outcomes. Thus, the courses that are offered in the various programs all meet at least one of the institutional outcomes.

5.0 Performance Measures

5.1 Effective Class Schedule: Course Offerings, Times, Locations, and Delivery Modes (annual)

CFS Department offer classes during both the day, evening, and Fridays. Although not all programs offer all these options, each program has diversified its offerings to meet students' needs as evidenced by the filled class sections. The **Fashion Studies Program** offers classes day, night, and Friday to accommodate students schedule and to insure the Fashion classes do not overlap whenever possible.

The Fashion Studies Program offered a clothing construction class on Saturday at the Petaluma campus Fall 2012, however, the Petaluma Dean asked the Department Chair not to offer the class Spring 2013. This clothing class was brought back to the SR campus Spring 2013. It is hoped that in the future Fashion courses will be welcomed and offered again at the Petaluma campus. Students are required to bring their own sewing machines because of the lack of equipment and locked storage space at the Petaluma campus. Additional classes could be offered if adequate space was available to house the equipment, such as, dress forms to teach flat pattern and draping classes. It should be noted that teaching a lab class at the Petaluma campus is difficult because equipment, such as, sewing machines, irons, ironing boards, etc. are stored and must be set up and taken down at the beginning and at the end of class respectively. The instructor may lose 20 - 30 minutes in a three hour class. It is recommended that lab classes have at least 1/2 hour free lab before a class starts and after the class ends so the instructor can set up and take down the lab.

The Fashion Studies Program has two adjunct instructors who are interested in developing online courses in the Fashion Program.

The Fashion Studies Program will offer only one course Summer 2014 due to the budget cuts. This is a 1.5 unit FASH 70A, Clothing Construction I, course. Enrollments in this class will be around 25-28 students maximum.

Fashion Studies, FY 2011-12

5.1 Student Headcounts

SCROLL DOWN FOR ALL TABLES (3)

The Fashion Studies Program has shown a decrease in enrollments in their course offerings from Fall 2009 (230) to Fall 2010 (224) and Fall 2011 (199). Spring 2010 (224) increased to (224) because extra Fashion classes were added that semester; Spring 2011 showed another decrease because of sections of courses cut and the headcount was (190).

There are less courses being offered due to budget cuts within the last 4 years. There is a slight increase in enrollments at the Petaluma campus from Fall 2009 (23) to Fall 2010 (25). (Spring 2010 (25) showed a slight decrease in Spring 2011 (19). The Petaluma campus does not provide adequate storage for the supplies and equipment needed for many of the specialized courses in Fashion Studies. Thus, only the clothing courses (one FASH 70A course each semester) have been offered at Petaluma at this time. Since Fall 2012, no Fashion Studies courses have been offered at the Petaluma campus due to budget cuts in the recent downturn. All supplies have been packed up and returned to the main campus. It is hoped that the Petaluma campus will welcome back some Fashion classes as the economy improves. Students could be from Marin area because the College of Marin does not offer any courses in Fashion Studies.

Enrollments in Summer School (on the main campus) have substantially increased from Summer 2007 (58), Summer 2008 (68), and decreased again in Summer 2009 (53), Summer 2010 (38). These increases were due to having at least 2-3 FASH courses offered during the summer. Summer courses were cut during the last three summers and again one class was cut in April from the Summer 2011 schedule. Only one course has been offered Summer 2012, Summer 2013, and Summer 2014.

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.1 Student Headcounts The number of students enrolled in each Discipline at first census (duplicated headcount).

Santa Rosa Campus

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 37 | 199 | 179 | 30 | 120 | 213 | 20 | 178 | 124 |

Petaluma Campus (Includes Rohnert Park and Sonoma)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0 | 21 | 20 | 0 | 24 | 0 | 0 | 0 | 0 |

Other Locations (Includes the PSTC, Windsor, and other locations)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |

ALL Locations (Combined totals from ALL locations in the District)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 37 | 220 | 199 | 30 | 144 | 213 | 20 | 178 | 124 |

5.2a Enrollment Efficiency

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.2a Enrollment Efficiency The percentage of seats filled in each Discipline at first census based on class limit (not room size).

Santa Rosa Campus

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|--------|--------|--------|-------|-------|-------|
| Fashion Studies | 77.1% | 93.4% | 98.4% | 120.0% | 109.1% | 100.5% | 80.0% | 85.2% | 95.4% |

Petaluma Campus (Includes Rohnert Park and Sonoma)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|--------|-------|-------|-------|-------|
| Fashion Studies | 0.0% | 87.5% | 80.0% | 0.0% | 100.0% | 0.0% | 0.0% | 0.0% | 0.0% |

Other Locations (Includes the PSTC, Windsor, and other locations)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |

ALL Locations (Combined totals from ALL locations in the District)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|--------|--------|--------|-------|-------|-------|
| Fashion Studies | 77.1% | 92.8% | 96.1% | 120.0% | 107.5% | 100.5% | 80.0% | 85.2% | 95.4% |

Enrollment efficiency is strong in the Fashion Studies Program. Fall 2008 semester is (87.1%) efficiency rate with increases the following Fall 2009 semester up to (97.0%); Fall 2010 (94.5%). Fall 2011 is (93.4%) and Fall 2012 is (109.1%).

Spring 2009 semester the efficiency rate was (98.3%) and increases to (111.1%) Spring 2010 and (105.05%) Spring 2011. Spring 2012 is (98.4%) showing a slight decline. There have been many cuts in course offerings and classes are more crowded.

Petaluma efficiency rate is increasing Fall 2008 (62.5%) to Fall 2009 (95.5%); Fall 2010 (104.2%). Fall 2011 (87.5%) and Fall 2012 (100.0%). Again, with the decrease in course offerings the classes are more crowded. Spring semesters have fluctuated but still are showing a decrease over the Fall semester.

No summer courses are offered at Petaluma in Fashion Studies.

5.2b Average Class Size

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.2b Average Class Size The average class size in each Discipline at first census (excludes cancelled classes).

Santa Rosa Campus

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|

| | | | | | | | | | |
|-----------------|------|------|------|------|------|------|------|------|------|
| Fashion Studies | 18.5 | 24.9 | 25.6 | 30.0 | 30.0 | 26.6 | 20.0 | 22.3 | 24.8 |
|-----------------|------|------|------|------|------|------|------|------|------|

Petaluma Campus (Includes Rohnert Park and Sonoma)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0.0 | 21.0 | 20.0 | 0.0 | 24.0 | 0.0 | 0.0 | 0.0 | 0.0 |

Other Locations (Includes the PSTC, Windsor, and other locations)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 |

ALL Locations (Combined totals from ALL locations in the District)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 18.5 | 24.4 | 24.9 | 30.0 | 28.8 | 26.6 | 20.0 | 22.3 | 24.8 |

Many courses in the Fashion Studies Program are lecture/laboratory combination with a class size limit of 25 students. The SRJC campus at large shows an average class size of 25.3. Fashion Studies main campus location is not too faroff (24.9) Fall 2010 from the campus wide class size. There was a slight increase in average class size from Spring 2010 (28.6) through Spring 2011 (27.1). Spring 2012 shows a small decrease (25.6).

Fall 2011 shows (24.9) and Fall 2012 shows and increase of (30.0).

Petaluma shows the average class size around 23.0 - 25.0 with Fall 2012 at (24.0). No Fashion Studies classes have been offered at the Petaluma campus since Fall 2012 to present.

5.3 Instructional Productivity

Fashion Studies productivity ranges has improved from (13.79) Fall 2008 to Fall 2009 (15.09) to Fall 2010 (14.78) showing a slight decline to Fall 2011 (14.88). Fall 2012 shows a large increase of (18.30). Spring 2009 shows (15.91) to Spring 2010 (17.14) to Spring 2011 (16.84). Spring 2012 shows a slight decline at (16.88).

Petaluma shows a fluctuation from Fall 2009 (14.79) to Fall 2010 (16.07) at its highest. Fall 2011 shows a slight decline to (13.50) and increased again in Fall 2012 to (18.30).

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.3 Instructional Productivity The ratio of Full-Time Equivalent Students (FTES) to Full-Time Equivalent Faculty (FTEF) in each Discipline at first census.

Santa Rosa Campus

| Fashion Studies | | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| | FTES | 2.81 | 23.48 | 20.71 | 1.37 | 14.64 | 23.41 | 2.05 | 20.75 | 14.45 |
| | FTEF | 0.24 | 1.58 | 1.26 | 0.08 | 0.80 | 1.47 | 0.16 | 1.44 | 0.94 |
| | Ratio | 11.64 | 14.88 | 16.39 | 16.88 | 18.30 | 15.87 | 13.20 | 14.39 | 15.30 |

Petaluma Campus (Includes Rohnert Park and Sonoma)

| Fashion Studies | | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | FTES | 0.00 | 2.10 | 2.00 | 0.00 | 2.40 | 0.00 | 0.00 | 0.00 | 0.00 |
| | FTEF | 0.00 | 0.16 | 0.16 | 0.00 | 0.16 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Ratio | 0.00 | 13.50 | 12.86 | 0.00 | 15.43 | 0.00 | 0.00 | 0.00 | 0.00 |

Other Locations (Includes the PSTC, Windsor, and other locations)

| Fashion Studies | | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | FTES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | FTEF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| | Ratio | 0.00 |

ALL Locations (Combined totals from ALL locations in the District)

| Fashion Studies | | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|------------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| | FTES | 2.81 | 25.58 | 22.71 | 1.37 | 17.04 | 23.41 | 2.05 | 20.75 | 14.45 |
| | FTEF | 0.24 | 1.73 | 1.42 | 0.08 | 0.96 | 1.47 | 0.16 | 1.44 | 0.94 |
| | Ratio | 11.64 | 14.76 | 16.00 | 16.88 | 17.83 | 15.87 | 13.20 | 14.39 | 15.30 |

5.4 Curriculum Currency

The Fashion Studies Program has 100% of all classes with at least one SLO assessed as of March 6, 2015.

The Fashion Studies Program has assessed all Certificate and Majors SLO's (100%) for each of the two programs: Retail Merchandising and Fashion Design Assistant as of March 6, 2015.

5.5 Successful Program Completion

Fashion Studies - currently offers 3 certificates and 3 majors. However, in Spring 2012 and Fall 2012, the Fashion Studies Program participated in Policy 3.6 - Program Review, Evaluation, Revitalization, and Discontinuance. The decision was made to revitalize the Fashion Studies Program. The current three existing certificates of achievements were reduced as follows: Fashion Merchandising from 29.0 units to 20.0 units; Apparel Design and Production from 34.0 units to 20.0 units and a revised name of Fashion Design Assistant. The Custom Clothing and Alterations certificate of 28.0 units was terminated effective Fall 2013. The Associate of Arts Degree will also be offered in Fashion Studies.

The Administration did allow some additional courses to be offered Fall 2013 - 2014 to accommodate those current students who are within 2-3 classes of completing the current existing certificates of achievements and/or Associate of Arts Degree in Fashion Studies. The Fashion Studies Program Coordinator is meeting with students who qualify to review their transcripts in order to substitute courses to complete their certificates this next year.

The Fashion Studies program issued 4 Degrees from 2007- 2011 in Fashion Studies: Apparel Design and Production and 1 Degree in Fashion Studies: Custom Clothing and Alterations in 2009 and 5 Degrees in Fashion Studies: Fashion Merchandising from 2008 - 2011.

2 Certificates of Achievements in Apparel Design and Production since 2007 - 2011;
3 Certificates of Achievements in Custom Clothing and Alterations in 2007; and
4 Certificates of Achievements in Fashion Merchandising from 2007-2011.

These certificates have over 29 units required and with the last three years of budget cuts, a number of the advanced courses required have not been offered. Because of the budget cutbacks that have limited the advanced courses from being offered, many students have not been able to complete their certificates. The Fashion Studies Program Coordinator is trying to identify those students who are needing 2-3 courses in the current certificates and AA Degree to meet and review their transcripts in order to substitute courses that will lead to completing the existing certificates and/or AA Degree next year 2014-15.

5.6a Retention The percentage of students receiving a grade of A,B,C,D,CR, or I in each Discipline (duplicated headcount).

Santa Rosa Campus

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 86.1% | 75.0% | 78.4% | 86.2% | 65.8% | 64.5% | 90.0% | 59.7% | 65.3% |

Petaluma Campus (Includes Rohnert Park and Sonoma)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0.0% | 66.7% | 50.0% | 0.0% | 58.3% | 0.0% | 0.0% | 0.0% | 0.0% |

Other Locations (Includes the PSTC, Windsor, and other locations)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |

ALL Locations (Combined totals from ALL locations in the District)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 86.1% | 74.2% | 75.8% | 86.2% | 64.6% | 64.5% | 90.0% | 59.7% | 65.3% |

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.6b Successful Course Completion The percentage of students receiving a grade of A,B,C, or CR in each Discipline (duplicated headcount).

Santa Rosa Campus

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 86.1% | 71.9% | 75.6% | 86.2% | 61.7% | 62.1% | 90.0% | 53.6% | 62.9% |

Petaluma Campus (Includes Rohnert Park and Sonoma)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0.0% | 61.9% | 50.0% | 0.0% | 50.0% | 0.0% | 0.0% | 0.0% | 0.0% |

Other Locations (Includes the PSTC, Windsor, and other locations)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% | 0.0% |

ALL Locations (Combined totals from ALL locations in the District)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 86.1% | 71.0% | 73.2% | 86.2% | 59.7% | 62.1% | 90.0% | 53.6% | 62.9% |

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.6c Grade Point Average The average GPA in each Discipline (UnitsTotal / GradePoints).

Santa Rosa Campus

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 2.04 | 2.61 | 2.64 | 3.07 | 2.53 | 2.55 | 3.11 | 2.08 | 2.53 |

Petaluma Campus (Includes Rohnert Park and Sonoma)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
|------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|

| | | | | | | | | | |
|-----------------|------|------|------|------|------|------|------|------|------|
| Fashion Studies | 0.00 | 1.47 | 0.92 | 0.00 | 1.94 | 0.00 | 0.00 | 0.00 | 0.00 |
|-----------------|------|------|------|------|------|------|------|------|------|

Other Locations (Includes the PSTC, Windsor, and other locations)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |

ALL Locations (Combined totals from ALL locations in the District)

| Discipline | X2011 | F2011 | S2012 | X2012 | F2012 | S2013 | X2013 | F2013 | S2014 |
|-----------------|-------|-------|-------|-------|-------|-------|-------|-------|-------|
| Fashion Studies | 2.04 | 2.54 | 2.53 | 3.07 | 2.47 | 2.55 | 3.11 | 2.08 | 2.53 |

Course completers is directly tied into student retention. The Program Coordinator and faculty have discussed student retention as mentioned above and course completers over the past few years trying to figure out a solution or ways to increase course completers. The Fashion Studies course work is demanding; sometimes students think fashion is fun and easy and you do not need to work very hard. To be successful in the workplace and to be competitive in finding a job, students need the skills and knowledge as shown in the previous three certificates of achievements: Apparel Design & Production = 34 units; Custom Clothing and Alterations = 28 units; Fashion Merchandising = 29 units.

The previous Fashion Studies Certificates of Achievements have been reduced to the following as part of the Policy 3.6 - Program Review, Evaluation, Revitalization, and Discontinuance: The new approved Certificates of Achievements are Fashion Merchandising 20.0 units and Fashion Design Assistant 20.0 units. With the reduction in required courses and units, effective Fall 2014, it is anticipated that there will be a large increase of completers in the Fashion Studies Program. The Custom Clothing and Alterations Certificate was terminated effective Fall 2014. The Associate of Arts Degree will be available to students completing the 20.0 units certificate + 23 General Education requirements + 17 units of Electives for a total of 60 units. Interestingly, the summer school percentage of completers is higher than the spring or fall semesters. Not really sure why, except that students may only be taking one or two courses instead of four to five courses in a regular semester. The work load gets very hard and busy towards the end of the semester. The course drop with a "W" is still available late in the semester and some students can't handle the work load and choose to drop.

Course completion campus wide is 69.9%. Fashion Studies course completers on campus has fluctuated over the years and recently there has been a slight decline in completers. Fall 2009 (58.2%), Fall 2010 (62.7%), Fall 2011 (71.9%) Fall 2012 (61.7). Spring 2009 (55.5%), Spring 2010 (62.8%), Spring 2011 (66.1%), Spring 2012 (75.6%), a large increase. Spring 2013 (62.1%), Fall 2013 (53.6%) show a slight decline once again.

Summer School on the main campus only, has shown an increase in course completers: Summer 2009 (62.55%), Summer 2010 (75.0%), Summer 2011 (86.1%), Summer 2012 (86.2%). Summer 2013 had a large increase of completers of (90.0%). This was an advance course of Men's shirts which was needed by many students to complete their certificates (larger unit certificates).

Petaluma campus course completers has fluctuated as well. Fall 2009 (69.6%) which was a major increase in completers over Fall 2008). However, Fall 2011 a major decrease occurred of 61.9%.

The percentage of completers for the all locations area has held on to around (71.0%) for Fall 2011. Fall 2012 (59.7%) shows a large decline in completers. Again, not sure why? No Fashion Studies courses have been taught at the Petaluma campus since Fall 2012 due to budget cuts in FTEF.

NOTE:

It would be helpful to have a comparison of all occupational programs and see how they compare in relation to each other in retention and completers. Campus wide data includes the Liberal Arts students who may be more committed to their educational goal. It is interesting to note that within our own Consumer Family Studies Department, the course completers rate for the Interior Design Program is 76.6% and the Consumer Issues Program is 63.6%. The Program Coordinator with the help of adjunct faculty, have developed a Fashion Studies Poster and flyers to be sent to all middle schools and high schools in Santa Rosa City Schools and Sonoma County Schools to advertise the new reduced unit Fashion Studies Certificates in Fashion Studies. It is hoped that these posters will be on display in the schools to advertise what we offer at Santa Rosa Juinor College.

The Program Coordinator would like to see the Fashion Studies web site revised and add pictures and possibly some of the videos from our annual fashion show at the Santa Rosa Plaza. It is hoped that all of these actions will help increase student interest in our Fashion Studies, enrollment and potentially increase student retention and completers.

The campus wide grade point average is 2.79. The Fashion Studies, on campus, grade point average is 2.61 for Fall 2011 which is not too far off from the overall average for the college. The grade point average for Petaluma has gone down some over the last few semesters. It is not clear as to why the lower grade point for the Petaluma campus. Again, No Fashion Studies courses have been taught at the Petaluma campus since Fall 2012 due to budget cuts in FTEF.

5.7 Student Access

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.7a Students Served - by Ethnicity The number of students in each Discipline at first census broken down by ethnicity (duplicated headcount).

ALL Locations (Combined totals from ALL locations in the District)

| Fashion Studies | Ethnicity | 2011-12 | Percent | 2012-13 | Percent | 2013-14 | Percent | 2014 |
|-----------------|------------------------|------------|---------------|------------|---------------|------------|---------------|------|
| | White | 203 | 52.5% | 154 | 52.9% | 132 | 51.6% | |
| | Asian | 18 | 4.7% | 15 | 5.2% | 17 | 6.6% | |
| | Black | 15 | 3.9% | 17 | 5.8% | 13 | 5.1% | |
| | Hispanic | 59 | 15.2% | 57 | 19.6% | 74 | 28.9% | |
| | Native American | 6 | 1.6% | 4 | 1.4% | 1 | 0.4% | |
| | Pacific Islander | 1 | 0.3% | 0 | 0.0% | 0 | 0.0% | |
| | Filipino | 5 | 1.3% | 6 | 2.1% | 2 | 0.8% | |
| | Other Non-White | 0 | 0.0% | 0 | 0.0% | 6 | 2.3% | |
| | Decline to state | 80 | 20.7% | 38 | 13.1% | 11 | 4.3% | |
| | ALL Ethnicities | 387 | 100.0% | 291 | 100.0% | 256 | 100.0% | |

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.7b Students Served - by Gender The number of students in each Discipline at first census broken down by gender (duplicated headcount).

ALL Locations (Combined totals from ALL locations in the District)

| Fashion Studies | Gender | 2011-12 | Percent | 2012-13 | Percent | 2013-14 | Percent | 2014-15 |
|-----------------|--------------------|------------|---------------|------------|---------------|------------|---------------|---------|
| | Male | 40 | 10.3% | 25 | 8.6% | 37 | 14.5% | |
| | Female | 338 | 87.3% | 260 | 89.3% | 211 | 82.4% | |
| | Unknown | 9 | 2.3% | 6 | 2.1% | 8 | 3.1% | |
| | ALL Genders | 387 | 100.0% | 291 | 100.0% | 256 | 100.0% | |

Santa Rosa Junior College - Program Unit Review

Fashion Studies - FY 2013-14 (plus current FY Summer and Fall)

5.7c Students Served - by Age The number of students in each Discipline at first census broken down by age (duplicated headcount).

ALL Locations (Combined totals from ALL locations in the District)

| Fashion Studies | Age Range | 2011-12 | Percent | 2012-13 | Percent | 2013-14 | Percent | 2014-15 |
|-----------------|-----------------|------------|---------------|------------|---------------|------------|---------------|---------|
| | 0 thru 18 | 67 | 17.3% | 36 | 12.4% | 45 | 17.6% | |
| | 19 and 20 | 68 | 17.6% | 58 | 19.9% | 55 | 21.5% | |
| | 21 thru 25 | 94 | 24.3% | 75 | 25.8% | 45 | 17.6% | |
| | 26 thru 30 | 23 | 5.9% | 21 | 7.2% | 18 | 7.0% | |
| | 31 thru 35 | 33 | 8.5% | 17 | 5.8% | 16 | 6.3% | |
| | 36 thru 40 | 8 | 2.1% | 4 | 1.4% | 12 | 4.7% | |
| | 41 thru 45 | 16 | 4.1% | 13 | 4.5% | 10 | 3.9% | |
| | 46 thru 50 | 19 | 4.9% | 23 | 7.9% | 15 | 5.9% | |
| | 51 thru 60 | 31 | 8.0% | 24 | 8.2% | 24 | 9.4% | |
| | 61 plus | 28 | 7.2% | 20 | 6.9% | 16 | 6.3% | |
| | ALL Ages | 387 | 100.0% | 291 | 100.0% | 256 | 100.0% | |

The largest age bracket for the Fashion Studies students fall with in the 2012-2013 is 0-18 (13.3%); 19-20 (21.4%); and 21-25 (27.7%). Because the ages are so young, students may not be as committed to completing courses and programs as the older students. This may impact the lower number of completers for certificates and AA Degrees in Fashion Studies.

5.8 Curriculum Offered Within Reasonable Time Frame

Consumer Family Studies Department Fashion Studies Certificate Program Proposed 3-year Schedule of Certificate Courses 2013-2015

Santa Rosa Junior College
Consumer & Family Studies Department

Fashion Studies Program

Retail Merchandising Certificate of Achievement

Course Sequence

Fall - Semester #1

| | | |
|-----------|-------------------------------|---------|
| FASH 8 | Introductory Textiles | 3 units |
| FASH 52.2 | Visual Merchandising | 2 units |
| FASH 151 | Fashion Apparel & Accessories | 3 units |
| BMK 51 | Principles of Selling | 3 units |

Spring - Semester #2

| | | |
|-----------|--|---------|
| FASH 53 | Fashion Analysis | 3 units |
| FASH 152 | Fashion Show | 2 units |
| FASH 106 | Alterations of Readymades | 1 unit |
| BMK 60 | Retail Marketing | 3 units |
| BOT 154.5 | Customer Services Skills for Business | .5 unit |

Total Units = 20.5

(continue for next certificate information):

Santa Rosa Junior College
Consumer & Family Studies Department

Fashion Studies Program

Fashion Design Assistant Certificate of Achievement
Course Sequence

Fall - Semester #1

| | | |
|----------|---------------------------------|---------|
| FASH 8 | Introductory Textiles | 3 units |
| FASH 56A | Fashion Design and Illustration | 3 units |
| FASH 62A | Flat Pattern 1 | 2 units |

| | | |
|-----------|-------------------------|-----------|
| FASH 70A | Clothing Construction 1 | 1.5 units |
| FASH 121A | Sewing with Knits | .5 unit |

Spring - Semester #2

| | | |
|-----------|----------------------------|-----------|
| FASH 53 | Fashion Analysis | 3 units |
| FASH 60 | Draped Design | 2 units |
| FASH 70B | Clothing Construction 2 | 1.5 units |
| FASH 121B | Advanced Sewing with Knits | .5 unit |
| FASH 139 | Fashion Entrepreneurship | 3 units |

Total Units = 20.0

5.9a Curriculum Responsiveness

The Fashion Studies Advisory Committee has 13 members from industry represented. In addition, there are 3 members from industry who also are adjunct faculty. These members represent industry and business for all of the Certificates and Associate of Arts Degree.

The Fashion Studies Advisory Committee meets two times during the year with additional subcommittee work meetings on an "as needed" basis.

5.9b Alignment with High Schools (Tech-Prep ONLY)

Rancho Cotati High School now offers two fashion studies electives. They offer a Garment Construction class in the fall and Fashion Design & Construction class in the spring. These classes are taught by Debra Bee, a dynamic teacher who is currently serving on our Fashion Studies Advisory Committee. She has generously agreed to chair future advisory meetings.

The development of an outreach program targeting Sonoma County high schools was discussed at our March Fashion Advisory Committee meeting. Committee members suggested that we silicate a small committee of volunteers for this project. Lyra Bobo and Debra Bee agreed to be on the committee. Committee members would help write mini grants to pay adjunct instructor to visit local high schools to inform them about our Fashion Certificate Program. The mini grants would also help pay adjunct instructors to develop and present of series of short Saturday workshops designed to interest high school students in enrolling in our Certificate Program.

There are no 2+2 Agreements with the local high schools in Sonoma County. Piner High School offers some clothing classes only. Tech Prep does not apply here. There are some junior high or middle schools offering some clothing construction classes.

5.10 Alignment with Transfer Institutions (Transfer Majors ONLY)

The Fashion Studies Program Coordinator is beginning the process of articulating with the four year colleges and universities for transfer agreements in Fashion Studies and developing a CFS transfer Major.

5.11a Labor Market Demand (Occupational Programs ONLY)

In researching the 9 county bay area occupational employment projections for 2006 to 2016 for Fashion Designers and related occupations 960 new and replacement jobs. According to the Bureau of Labor Statistics, sales and related workers solicit goods and services to businesses and consumers. Sales and related occupations are expected to add 1.2 million new jobs by 2016, growing by 7.6 percent. Retail salespersons will contribute the most to this growth by adding 557,000 new jobs. The fashion related jobs categories are:

- Fashion Designers
- Fashion Designers
- Art and Design Workers
- Merchandise Displayers and Window Trimmers
- Set and Exhibit Designers
- Personal Appearance Workers
- First-Line Supervisors/Managers of Retail Sales Workers

Note: There are hundreds of new Fashion Blogs and Fashion Entrepreneur Businesses on line now that are not counted in the Bureau of Labor Statistics. This venue is new and rapidly taking over throughout the United States. People are starting their own retail and production businesses in the United States. There is a trend to have products "Made in America". Magazines, newspapers, Women Wear Daily are all indicating new trends in fashion design and retailing.

Our own students have their own businesses, web sites, and blogs. They are making a living selling their designs and products. This new trend is exciting and real. It is difficult to predict how many people are really working in this new arena of social media.

5.11b Academic Standards

Academic Standards are included in all of the courses and discussed when new courses and course revision occur. Some courses are UC transfer courses and require formal term papers and/or projects as part of the course requirements. Critical thinking, writing and math skills are needed in many of the Fashion courses.

6.1 Progress and Accomplishments Since Last Program/Unit Review

| Rank | Location | SP | M | Goal | Objective | Time Frame | Progress to Date |
|------|----------|----|---|------|-----------|------------|------------------|
|------|----------|----|---|------|-----------|------------|------------------|

6.2a Program/Unit Conclusions

| Location | Program/Unit Conclusions |
|------------|--|
| ALL | The Fashion Studies Program would like to expand to the Petaluma campus particularly since it has started offering a number of computer courses that would fit with the technology at the Petaluma campus. With the recent decision of 3.6 Policy, this will be on hold until further notice. |
| Santa Rosa | The Fashion Studies Program is in need to develop more production type courses to help students develop the speed and skills to work in the industry. Two such courses are in the works that will provide the fashion design and production students with projects and problems they would face in real life design and production workrooms. With the recent decision of 3.6 Policy, this will be put on hold until a later time. |
| Santa Rosa | The Fashion Studies Program needs to develop the individualized training manuals for the remaining two of the five industrial sewing machines. With the recent decision of 3.6 Policy, this item will be put on hold until further notice. |

6.2b PRPP Editor Feedback - Optional

The Fashion Studies Program previously had three different certificates: Retail Merchandising (29 units), Apparel Design & Production (34 units), and Clothing Construction & Alterations (28 units). Some courses within the Fashion Studies Program are transferable to CSU and UC systems. An Associate of Arts Degree major is currently available for each of the areas listed above. This paragraph has been included to help the new Deans understand about the significance of the 3.6 Policy results and its impact on our students.

The Fashion Studies Program participated in the Policy 3.6 Program Review, Evaluation, Revitalization, and Discontinuance process 2011-2012. The Fashion Studies Program continued with Policy 3.6 in Fall 2012 (2nd year). In December, 2012, the Fashion Studies Program Coordinator received an email with the decision to revitalized the Fashion Studies Program.

The results of the Policy 3.6 decision are as follows:

| | |
|--|---|
| Reduce the existing Fashion Merchandising Certificate of Achievement from 29.0 | units to 20.0 units; |
| Reduce the Apparel Design and Production Certificate of Achievement from 34.0 | units to 20.0 units; change the name to Fashion |
| Design Assistant Certificate of Achievement; | |
| Terminate the Custom Clothing and Alterations Certificate of Achievement 28.0 | units, effective Fall 2013. |

The Fashion Studies Program Coordinator, working with the Dean, will submit the new revised Certificates of Achievements to the Curriculum Committee Spring 2014 for approval. The Certificates and AA Degree will need to be presented to Area Deans for approval and then the application must be completed and sent to the Chancellor's Office. The Dean of Curriculum is planning to send the newly revised Fashion Studies Certificates of Achievements and majors to the Chancellor's Office in September 2014.

6.3a Annual Unit Plan

| Rank | Location | SP | M | Goal | Objective | Time Frame | Resources Required |
|------|------------|----|----|--|--|------------|--|
| 0001 | Santa Rosa | 01 | 01 | Develop a DVD for advertising the Fashion Studies Program to be sent to the local high schools and used on line at SRJC Website. | Develop a plan for information, pictures, data to incorporate into a DVD on the Fashion Studies Program. Select the adjunct faculty and full time faculty to work on the DVD project. Plan to write a CTEA Grant 2015-2016 to provide money and other resources for the DVD development project. | 2014-2016 | Faculty time and money is needed. A CTEA Grant may be written to help provide the necessary resources for this project. |