

From: Nazario, Karolina on behalf of Garcia, Angelica
Sent: Tuesday, March 5, 2024 4:17 PM
Subject: 2024 PRPP Kick Off

Sent bcc: dl.staff.all

Dear SRJC Community,

The Office of Institutional Effectiveness, Research, and Planning, in collaboration with the PRPP Coordinating Committee, has done extensive work to review, revise, and release the PRPP details for Spring 2024. I am sending this communication out, as Dr. Jeremy Smotherman is out on leave and usually sends out this communication. Thank you to our colleagues who have provided such a detailed process for PRPP.

Spring 2024 PRPP Kickoff

The 2024-2025 PRPP cycle has kicked off, thanks to the work of the PRPP Coordinating Committee. PRPP report templates for the 2023 cycle have rolled forward and are currently available for academic departments, student services departments/programs, and other units to begin entering information. The Writer's Guide and Navigation and Editing Instructions have been posted to the PRPP SharePoint site (<https://bussharepnt2013.santarosa.edu/prpp/default.aspx>), along with Academic data and other unit specific information. Additionally, the Academic Data Dashboard can be accessed here: [Link to PRPP Academic Data Dashboard.docx](#). Areas are encouraged to use any data that supports their program planning and associated resource requests.

All PRPP submissions are due on Friday, May 24th.

This Year's Improvements

The faculty, classified, and administrative members of the PRPP Coordinating Committee work closely with the President's Cabinet and others to continuously improve our integrated planning process. Based on your feedback and thoughtful suggestions, below are reminders and details of this year's improvements.

- **2024 is not a Comprehensive Planning Cycle**, only sections 2, 4, and 6 are required to be reviewed.
- **Institutional technology funding requests (Measure H Bond funded) are included in the PRPP.** A separate email will be sent with additional details. **Enter all technology requests in the PRPP sections 2.4c, 2.4d, and 2.4f.**
- Please refer to the [PRPP Writer's Guide - 2024.docx](#), for more information. There were no major changes to the Writers Guide, but it has been updated with current dates and deadlines. **Red text** in the Writer's Guide denotes something of note or a change to section instructions.
- The PRPP template is accessible **only** via the VMware Horizon client. To access Horizon, go to the Information Technology website (<https://it.santarosa.edu/>) and use the "Web Links and Portals" drop-down box to click on "Horizon Login" (<https://horizon.santarosa.edu/>). Go to <https://it.santarosa.edu/> for IT support, and information about accessing the PRPP template and what to do if you run into difficulties logging on.
- The PRPP Coordinating Committee is committed to continuously improving the PRPP process. To that end, we will ask for feedback from PRPP writers on how we can improve the process going forward.

2024 PRPP Training

For the 2024 PRPP cycle, members of the PRPP Coordinating Committee will provide several virtual training sessions. All trainings will provide basic information on accessing and filling out the PRPP template, and information on changes for this year. These trainings are open to all, but targeted for different audiences (Academic Affairs, Student

Services, and All Other Units). A [video training module](#) is available, and individual trainings at group meetings, such as DCC/IM, are available on request.

Academic Affairs PRPP training dates are as follows:

- March 7th 3 PM – 4 PM (Plover 530)
- March 29th 10 AM – 11 AM (Doyle 4420)
- April 30th 2 PM – 3 PM (Zoom)

Student Services and Other Area PRPP training dates are as follows:

- April 4th 10 AM – 11 AM (Bertolini 4722, EOPS Conference Room)
- April 11th 10 AM – 11 AM (Zoom)

2024/25 Budget Forecast

As a result of the state budget deficit, Governor Newsom’s proposed 2024-25 budget for community colleges contains very few new allocations other than a 0.76% COLA for apportionment and select restricted programs. Despite starting to rebuild FTES after the previous significant decline, the District continues to remain on hold harmless funding. If the District is unable to grow its FTES with the implementation of the Strategic Enrollment Management Plan, it will face additional financial challenges in the future. Please watch for additional information on this later this spring.

Because of this, funded PRPP priorities for this round will continue to be primarily made through a reallocation of existing resources. However, during the budget development process in early fall, the District will assess whether a small amount of funds, either on-going or one-time, may be available to redirect to allocate towards resource requests.

College Mission and Strategic Plan

All PRPP resource requests should be directly linked to both the [College Mission](#) and [Strategic Plan](#).

Accreditation Update

Over the past 18 months, SRJC has engaged in extensive work ensuring the college maintains its accreditation status with the Accrediting Commission for Community and Junior Colleges (ACCJC). While we have met the standard requirement for I.B.2 and II.A.3, we have not met the requirement for I.B.6 (disaggregate and analyze student learning outcome data for student subpopulations.) By completing 4.1d we will show that all course SLOs will be assessed over a four-year cycle to meet standard I.B.6.

For more planning-related information, we invite you to explore the Institutional Planning website at <http://planning.santarosa.edu>. If you have questions or need assistance with your PRPP, please contact your manager.

In Community,
Dr. Garcia



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