

From: [Holcomb, Robert](#)
To: [Holcomb, Robert](#)
Cc: [Tam, Victor](#); [Persons, Nancy](#); [Ohkubo, Monica](#); [Kessler, Steven](#); [Traina, Michael](#); [Sakanashi, Tammy](#); [Luna Shannon, Vanessa](#); [Starke, Kimberly](#); [Hopkins, Sarah](#); [Jolley, Kate](#); [Schultz, Whitney](#); [Durand, Gene](#); [Ethington, Robert](#); [Hopkins, Sarah](#); [Sydney, Sussanah](#)
Subject: FACULTY STAFFING APPROVALS
Date: Tuesday, November 28, 2023 3:06:12 PM
Attachments: [image003.wmz](#)
[image002.png](#)

Sent bcc to dl.staff.admin.chairs



DATE: November 28, 2023
TO: Department Chairs/Instructional Managers
FROM: Robert Holcomb, Ph.D.
Vice President of Academic Affairs/Assistant Superintendent
RE: **FACULTY STAFFING APPROVALS**

At this time, the Superintendent/President has approved the following six (6) positions (in alphabetical order below) for immediate advertising and recruitment.

1. Adult Ed - Carpentry (bilingual)
2. Associate Degree for Nursing
3. Astronomy
4. Counselor - EOPS, CalWorks, and Foster Youth - Santa Rosa
5. Dental Assisting
6. ESL (Non-Credit)

Should additional retirements/resignations occur prior to mid-April 2024, Dr. Garcia and I will review the recommendations of the Faculty Staffing Committee. This may result in the approval of additional faculty positions for recruitment in this cycle. Should that occur, a revised list of approved positions will be communicated to you.

As always, the final hiring of these positions is contingent upon adequate funding and Board of Trustees approval.

Dr. Garcia and I sincerely thank the Faculty Staffing Committee for its efforts toward this year's faculty staffing process and considering the needs of instructional departments and our organization as a whole.

Departments with approved positions should look for a follow-up email from Sussanah Sydney, Manager Human Resources/Employment Equity on opening these recruitments.

Cc: Faculty Staffing Committee: Victor Tam, Nancy Person, Monica Ohkubo, Steven Kessler, Michael Traina, Tammy Sakanashi, Vanessa Luna Shannon, Kim Starke, Sarah Hopkins
Kate Jolley, Vice President, Finance and Administrative Services
Whitney Schultz, Director of Finance
Gene Durand, Vice President, Human Resources
Robert Ethington, (Interim) Vice President, Student Services
Sarah Hopkins, Director, Human Resources
Susannah Sydney, Manager, HR/Employment Equity

All the best,

Robert Holcomb, Ph.D.
Vice President – Academic Affairs/Assistant Superintendent
Santa Rosa Junior College
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Santa Rosa, CA 95401
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rholcomb@santarosa.edu

I acknowledge the Santa Rosa Junior College Santa Rosa campus is on the traditional territory and homelands of the Pomo People, and the Petaluma Campus is on the traditional territory and homelands of the Coast Miwok People, and honor with gratitude the land itself and the people who have stewarded it throughout the generations.